

Priest Lake Public Library  
**Board of Trustees Regular Meeting**  
Priest Lake Public Library Meeting Room  
**Thursday February 8, 2018@ 3:00 PM**  
**Meeting Minutes**

**Call to order**--Deb called the meeting to order at 3:03 pm. Present were Deb Sudnikovich, board chair; Beverly Richmond, Library Director; Barbi Johnson, Treasurer; Rosemary Yocum, Cathe Rosenberg, Nancy Bushman, Lori McReynolds and guest Bates Cofield.

**Approval of agenda**-- Lori moved that the agenda be approved with the additions. Rosemary seconded. Motion passed.

**Approval of meeting minutes November 9, 2017**--Rosemary moved that the November 9, 2017 meeting minutes be approved. Nancy seconded. Motion passed.

**Bates--Broadband and 3-D printer updates**--Bates discussed how the broadband potential upgrade for bids was progressing. Beverly also stated that this process was going to be covered thru the ICfL and a grant from the Broadband Program. The information provided was just the initial information. Bates will contact the bidders for more information. Beverly will then forward all the information to Dylan at ICfL and report back at the next meeting. Bates discussed the need for a new computer and monitor for the 3-D printer. Cathe moved that Bates be allowed to purchase a computer and monitor not to exceed \$1800.00. Nancy seconded. Motion passed.

**Treasurers Report**--Barbi reported that Nancy did the random quarterly financial audit prior to the meeting starting. Nancy stated everything looked great.

1. Monthly Statements

	<b>November 2017</b>	<b>December 2017</b>	<b>January 2018</b>
Checking:	\$ 9,218.96	Checking 12,594.07	Checking: 1,416.69
Carr:	\$ 1,051.38	Carr: 740.92	Carr: 716.30
Petty Cash:	\$ 156.45	Petty Cash: 3.928.10	Petty Cash: 251.69
Columbia Market	47,072.13	Columbia MM: 55,855.76	Columbia MM 59,745.35

2. Approval of Bills--Rosemary moved that the November December and January monthly expenditures be approved. Deb seconded the motion. Motion passed.

**Library Director's report**-- Beverly reported that November, December and January has been steady. People are coming into the library for the internet and other programs.

**Library Chair report**-- Deb stated that she had nothing new to report at this time.

**Historian report**-- Cathe stated she had received some new articles from the newspapers.

**Legislature report**-- Rosemary stated that the "Day at the Capitol" which included lobbying with legislators was very educational and that there are a number of items that the legislation will be deciding that could impact the library. Stay tuned for more updates as they become available.

**Correspondence**--Deb stated that she had received many "thank-you" cards from the children for the blankets. Deb also sent around a "thank-you" card from Lisa. Barbi stated she had received some correspondence from Rosemary stating she is retiring from bookkeeping and will not be available for QuickBooks questions any longer. Beverly passed around a letter from Larry Ayers stating he is retiring and will not be available for maintenance help any longer.

**Courier**---Beverly wanted to let the board know that the courier is experiencing some significant health issues and was in a car accident at the beginning of the month. Beverly will let the board know of any updates at the next meeting.

## **OLD BUSINESS**

**CIN update**--Beverly stated at the last CIN meeting, Liberty Lake discussed a possible reciprocal agreement with the City of Spokane. John Hartung is following up with both the directors from Spokane County and Spokane City Libraries. Beverly will report back on this next month.

**Annual Letter Updates**--Beverly reported that the response to the annual letter has been great. Barbi will report next month as to the actual total and costs incurred. She will also provide a comparison with previous years.

**Mug Updates**--Deb handed out samples of potential mug designs and costs. Deb will report next month with a potential design and costs for freight etc.

**Policy Review --Addendums IV and V--Director evaluation and Treasurer evaluation forms** --Rosemary will email Beverly who will then forward the Addendums to each of the board members for review at next month's meeting.

## **NEW BUSINESS**

**Audit Update**--Barbi reported that the audit was held in December and that there has been nothing received from the auditor.

**Grants Report**--Barbi reported that the People Helping People grant was turned down. Barbi also reported that the library received a grant from the Stem Action Center in the amount of \$2600.00 for a 3-D printer. Barbi has recently submitted a grant request to the Pilcrow foundation which has taken over the Libri grant for books for children. Barbi will be working on an Idaho Community Foundation grant and an ICfL for Stem/Maker Camp grant.

Beverly reminded everyone that Barbi's review is scheduled for next month.

**Kudos/ Comments/ Concerns**---Thank you to Deb for all the children's donated blankets  
Lori thanked everyone for the flowers.

**Adjourn: The meeting was adjourned at 5:15 pm/**

**Next Meeting: March 8, 2018 @ 3:00 pm**