

Priest Lake Public Library
Board of Trustees Regular Meeting
Priest Lake Public Library Meeting Room
Tuesday, February 28, 2017 @ 3:00 PM
Preliminary Meeting Minutes

Call to order--Deb called the meeting to order at 3:05 pm. Present were Deb Sudnikovich, board chair; Beverly Richmond, Library Director; Barbi Johnson, Treasurer; Maggie Drummond, Cathe Rosenberg, Barb Benscoter and Lori McReynolds.

Approval of agenda--Maggie moved that the agenda be approved. Cathe seconded. Motion passed

Approval of Meeting Minutes for November 22,2016--Lori moved that the meeting minutes be approved as written. Maggie seconded. Motion passed.

Treasurer's Report:-- Barbi reported that both Maggie and Cathe had done random quarterly financial audits. Maggie stated that she did one in October and it was fine. Cathe stated she reviewed the January monthly bills and they were perfect.

1. Monthly reports for **November, December and January**

November 2016

Checking:	\$	8,254.81
Carr:	\$	1,345.40
Petty Cash:	\$	179.35
Columbia Mar		21,592.05

December 2016

Checking:	\$	10,744.61
Carr:	\$	655.41
Petty Cash:	\$	290.10
Columbia Mar		31,169.66

January 2017

Checking:	\$	9,872.83
Carr:	\$	885.43
Petty Cash:	\$	246.65
Columbia Mar		20,836.64

2. Approval of bills--Maggie moved that the November, December and January monthly expenditures be approved. Cathe seconded. Motion passed.

Library Director's report--Beverly reported that November, December and January continue to be busy. In January the library hosted a presentation that was standing room only. Our monthly stats continue to increase with library usage.

Correspondence--- Barbi provided a letter from Outlet Bay Sewer advising us of a rate increase. Beverly will contact to the county regarding this increase and report back next month.

Barbi provided the CPA's audit bid for this year's library audit. The bid is \$7,750.00. Both Deb and Beverly signed the document that Barbi will return to the CPA.

OLD BUSINESS

CIN update--Beverly reported that CIN was not held in December and it was cancelled in January due to weather. Beverly reported in the February meeting CIN voted to allow Clarkia to become a member of CIN.

Grants report--Barbi reported that both the People Helping People and the Lions grants are closed. Barbi is working with the Idaho Humanities for the presentation on Governor Wallace. The cost is \$110.00. Barbi reported that she had talked with Jane Fritz also and to have her presentation it would cost the library \$275.00. Barbi will follow up and possibly schedule something that is not that expensive.

Personnel Policy Manual--this item was moved until next month.

Salaried Status for Beverly---Barbi and Beverly--Barbi reported that she had followed up with Persi and being salaried will not affect the Persi. There was some discussion. Barbi will follow up with this again next month.

Purchase Computers -- update -Barbi reported that the computers have been purchased and that there is still money in the budget if a computer emergency should arise.

Wi-Fi upgrades in conference room--Barbi reported that the wi-fi upgrades had been completed. Cathe stated that the wi-fi in the conference room is outstanding.

NEW BUSINESS

Roof and other winter hardships--Beverly reported that the roof and other parts of the building may need repairs in the spring due to the harsh winter that we are experiencing.

Legislative update -- HB 103 Forgone amount--Beverly reported that the congress decided to start taking the forgone amounts that libraries are not claiming each year.

HB 134 Freedom of Speech--internet filtering--Beverly reported that the congress is deciding on future changes to internet filtering and freedom of speech in the library. Beverly will have more updates next month.

Meeting Schedule--Maggie asked if we could change the meeting schedule. We looked up the statute in the Library Laws book. Maggie moved that we change the meetings to quarterly. Barb seconded. Lori abstained. Beverly will follow up and make sure that this is correct.

Executive Session--Executive Session 74-206 (1) (b) executive session for the Director and Treasurer's annual review. A roll call vote to go into executive session was done. Deb Sudnikovich voted yes, Maggie Drummond voted yes, Cathe Rosenberg voted yes, Lori McReynolds voted yes, Barb Bencoter voted yes. Maggie moved that we go into executive session 74-206 (1) (b) for the purpose of the Directors and Treasurer's annual review at 4:45 pm. The board came out of executive session at 5:30pm.

OTHER

Concerns/comments/Kudos

Adjournment--The meeting was adjourned at 5:30pm

Next meeting: TBD ___????