

Priest Lake Public Library
Board of Trustees Regular Meeting
Priest Lake Public Library Meeting Room
Tuesday, April 25, 2017 @ 3:00 PM
Meeting Minutes

Call to order--Deb called the meeting to order. Present were: Deb Sudnikovich, board chair; Beverly Richmond, Library Director; Barbi Johnson, Treasurer; Cathe Rosenberg, Lori McReynolds, Barb Bencoter and Maggie Drummond via phone.

Approval of agenda--Cathe moved that the agenda be approved. Barb seconded. Motion passed.

Approval of Meeting Minutes for March 30,2017--Barb moved that the meeting minutes be approved. Cathe seconded. Motion passed.

Treasurer's Report:--Barbi reported that a random quarterly fiscal audit was done with Barb prior to the meeting. Barb stated that Beverly has been spending the book budget. Everything looked great.

FEB 2017

Checking:	\$	857.82
Carr:	\$	885.44
Petty Cash:	\$	121.35
Columbia Market	\$	102,279.16

March 2017

1. Monthly reports

Checking:	\$	6,479.94
Carr:	\$	885.45
Petty Cash:	\$	249.55
Columbia Market	\$	89,771.92

2. Approval of bills--Barbi discussed the monthly reports for March. They board reviewed expenditures for both months. Deb moved that the monthly expenditures for Feb/March be approved. Cathe seconded. Motion passed.

Library Director's report--Beverly reported that the library usage continuing to be steady.

Correspondence--Barbi reported that she will be attending Levy training in Coeur d'Alene on Tuesday, May 2, 2017.

OLD BUSINESS

CIN update--Beverly reported that KOHA updates were completed recently. There were lots of upgrades to the library system that will make it easier for both patrons and staff. Beverly reported that Clarkia has officially been added to CIN.

Salaried updates--Barbi--passed out the information that was requested to all the board members. It was decided to move this item to next month.

NEW BUSINESS

Budget---Barbi and Beverly will meet in May to start working on next year's budget.

Legislative update -- IMLS--reform from President--Beverly reported that the IMLS budget for libraries has been approved. The President is looking at ways to cut IMLS funding in the future.

Backpack Policy--new policy to handout to board--Beverly reported that the New Backpack policy was in the information handed out and needs to go into each board members manual.

Seed Catalog-- Beverly reported that she is working with Selkirk Conservation Alliance to purchase a seed catalog for the library. Once it has been purchased a policy will need to be implemented.

May 19th library closure--Beverly reported that May 19th is the Region 2 conference at Coeur d'Alene library and that the library will be closed that day so that all staff may attend.

Grants report--Barbi reported that Ezra Keats grant has been rejected for the Stem project for summer reading. Beverly reported that she had applied to ICfL for the grant.

Beverly reported that she is going to be hiring for summer help. Barbi and Beverly had worked out the budget prior to the meeting.

OTHER

Concerns/comments/Kudos--Beverly reminded everyone that elections were May16th and that there are two trustee positions on the ballot.

Adjournment-- The meeting was adjourned at 4:30 pm

Next meeting: May 23, 2017 @ 3:00 pm