

Priest Lake Public Library
Board of Trustees Regular Meeting
Priest Lake Public Library Meeting Room
Tuesday, April 26th @ 3:00 PM
Approved Meeting Minutes

Call to order--The meeting was called to order at 3:05pm. Those present were Cathe Rosenberg, vice chair; Beverly Richmond, Library Director; Barbi Johnson, Treasurer; Lori McReynolds, and Barb Bencoter. Absent was Deb Sudnikovich. Guests were Shana Hollingshead and Maggie Drummond.

Oath of Office--Maggie Drummond--- Cathe swore Maggie Drummond in with an official oath of office.

Approval of agenda---Barb moved that the agenda be approved. Maggie seconded. Motion passed.

Approval of minutes of March 22nd, 2016 meeting. Maggie moved that the meeting minutes be approved with the changes that were noted. Lori seconded. Motion passed.

Treasurer's Report: Barbi reported that Cathe did a random quarterly financial audit and Cathe stated "All was in order" prior to the meeting.

1. Monthly reports **April 2016**

Checking:	\$	5,057.60
Carr:	\$	588.66
Market Plus:	\$	60,464.21
Petty Cash:	\$	160.90

2. Approval of bills--Cathe moved that the April expenditures be approved. Maggie seconded. Motion passed.

Library Director's report---Beverly reported that last month was steady, more and more people are returning to the lake, the patrons were very thankful of the services we provided like AARP and they really enjoyed the book talk.

Correspondence-- None

OLD BUSINESS

CIN update--Beverly reported that there will be a KOHA upgrade on May 7th. This will improve some of the problem areas in KOHA.

Grants report--Barbi reported that the Kaniksu Lions grant has been closed. The tech class courtesy of Community Assistance is this coming Saturday; hope to see everyone there with their devices.

Policy Review— Evacuation policy---Moved until next month

Hand Held Device policy--Barb moved that the Hand Held device policy be approved.

Maggie seconded. Motion passed.

Check signer policy --Cathe moved that the updated Check signing policy be approved.

Maggie seconded. Motion passed.

Audit--Barbi reported that Toni has not gone over the allotted budget for the audit. Toni has not been in contact with Barbi lately.

NEW BUSINESS

Budget Meeting--Barbi stated that the board would need to meet to start a tentative budget for the next fiscal year. The meeting was scheduled for May 9th @ 3:30 pm.

OTHER

Concerns/comments/Kudos--none

Adjournment

Next meeting: May 24th @ 3:00 pm