

Priest Lake Public Library
Board of Trustees Regular Meeting
Priest Lake Public Library Meeting Room
Tuesday, May 20, 2014 @ 2:30 pm
Meeting Minutes Pending Approval

Call to Order: Rosemary Yocum called the meeting to order at 2:37 PM. Present were Rosemary Yocum, board chair; Beverly Richmond, Library Director; Lori McReynolds; Cathe Rosenberg; Deb Sudnikovich; Barbi Johnson, treasurer. **Absent:** Kathleen Hubener.

Approval of Agenda: Lori moved that the agenda be approved. Deb seconded and motion passed.

Approval of Minutes: Lori moved that the April 15, 2014 minutes be approved. Cathe seconded. Motion passed. Deb moved that the May 1, 2014 special meeting minutes be approved. Lori seconded. Motion passed.

Treasurer's Report: Barbi gave an overall breakdown of the expenditures for April.

Monthly reports April 2014

Checking: \$ -830.15

CARR: \$12,877.00

Market Plus: \$40,560.99

Petty Cash: \$ 210.30

Approval of bills: Cathe moved that the April expenditures listed be approved. Deb seconded. Motion passed.

Library Director's Report: Beverly reported that April was again a very busy month. Warm weather has everyone returning to the lake.

Correspondence: None

OLD BUSINESS

CIN update: Beverly reported that the CIN budget has been approved and that at the next meeting we will be electing new officers.

Grants Report: Barbi reported that the Selkirk Association of Realtors grant was denied, as was the Community Assistance League grant. However we did receive the Library Services and Technology Act) LSTA grant from ICfL for Beverly to attend the Association of Rural Libraries conference in September.

Fundraiser update:

1. **Paint can donation fundraiser**—Barbi reported that the paint can was almost done. She will order bookmarks with the poem (cost 18 cents/each) which patrons can purchase for a \$10 donation. We would like to raise \$4000 from this fundraiser to help offset the cost of painting the exterior of the building
2. **PHP silent auction items**—Beverly reported that she is delivering the following items for the silent auction this week:
 - a. **Quilt (made by Melissa Quilter last year)**—with a minimum bid of \$300
 - b. **Library Basket of Goodies**
 - c. **Photo collage donation by Tom Holman to support the library**

Building exterior repairs update: Beverly reported that John Mason is working on the building exterior repairs, which must be completed before the painting is done. She will contact Country Color Painting to schedule the painting when John has completed the work.

NEW BUSINESS

Bates Coffield: Bates and the board discussed the library's technology needs. Bates stated that he has been helping with the library technology for 10 years and he feels that more time than once per quarter is needed to stay up-to-date with the computer maintenance. The board agreed that Bates should schedule regular technology maintenance once a month.

Policy manuals: Rosemary distributed copies of the policy changes made at the April meeting to all board members.

Library Events and Training:

1. Guest Speaker Jane Fritz is scheduled for Saturday June 28, 2014 @ 1 PM.
2. Guest author Rae Ellen Lee is scheduled for Saturday Aug 2, 2014 @ 2 PM.
3. A Magic Show for the end of Summer Reading is set for Aug 9 @ 1 PM.

Budget review: Barbi passed out the preliminary budget for the next fiscal year to all board members. Discussion ensued. The budget committee has met once, and scheduled another meeting for June 2.

Meeting attendance and times: Rosemary again advised board members of the importance of meeting attendance. If you cannot attend please let Rosemary or Beverly know in advance. Kathleen Hubener now has a job that will prevent her from attending some meetings. The board will look for a new member. However Kathleen will stay on until a replacement is found.

OTHER

June meeting: Rosemary reminded everyone that in June we will have the annual meeting, followed by the regular monthly meeting.

Concerns/comments/Kudos: Beverly would like to thank everyone who volunteered to help with the library book sale at the Coolin Memorial Day Festival.

Adjournment—Rosemary moved that the meeting be adjourned. Deb seconded. Motion passed. Meeting was adjourned at 4:40 PM.

Next Meeting: Tuesday, June 17, 2014 @ 2:30 pm