

Priest Lake Public Library
Board of Trustees Regular Meeting
Priest Lake Public Library Meeting Room
Tuesday, May 26, 2015 at 2:30 PM
Approved Meeting Minutes

Call to order: Rosemary called the meeting to order at 2:35 pm. Present were Rosemary Yocum, board chair; Beverly Richmond, Library Director; Barbi Johnson, Treasurer; Cathe Rosenberg, Barb Bencotter and Deb Sudnikovich. Absent was Lori McReynolds.

Approval of agenda: Rosemary asked to add "Security Issues" under New Business, as an issue came up just this morning that must be addressed immediately. She moved to approve the agenda with that addition. Cathe seconded. Motion passed.

Approval of minutes: Barb moved to approve the April 21, 2015 meeting minutes. Cathe seconded. Motion passed.

Treasurer's Report: April 2015

1. Monthly reports—Barbi reported that the annual fundraising letter has raised \$3,921.00 to date.

Checking:	\$3,725.81
CARR:	\$6,408.11
Market Plus:	\$40,899.10
Petty Cash:	\$203.80

2. Approval of bills---Barb moved that the April monthly expenditures be approved. Cathe seconded. Motion passed. The OCLC (interlibrary loan service) bill from ICfL will double this year. Beverly will check into this to see if dropping the membership would affect our library.

Library Director's report: Beverly reported that the library continues to have steady visitors and the preschool story time continues to be well attended. The library celebrated National Library week by giving away books to all children who came into the library during that time.

Correspondence: none

OLD BUSINESS

CIN update: Beverly reported that the CIN meeting went well. Members have decided not to purchase Overdrive E-magazines for now. CIN continues to have transit issues, but they are improving.

Grants: Barbi reported that the library has been awarded a Selkirk Association of Realtors \$150 grant for the children's computer, and a Community Assistance League \$375 grant for 3 guest speakers. Barbi will schedule presentations with Jane Fritz, the Idaho Humanities Council, and a Gizmo Garage.

Levy results: Beverly and Rosemary reported that the permanent levy increase passed with a supermajority of 69.8% (141 yes, 61 no). Congratulations on a job well done to all board members.

Fundraisers:

- a. Coolin Festival book sale—Beverly reported that we made approximately \$200.
- b. PHP silent auction—Beverly reported that the amount raised from our auction items is not available yet.

NEW BUSINESS

Security Issues: Beverly reported that she arrived at work this morning to find the back office exterior door wide open. Newport Alarm is scheduled to install security sensors at all exterior doors Thursday. Rosemary suggested installing additional security cameras to include all the exterior doors inside and out. She will ask Bates to check into pricing for this.

CIN presentation: Rosemary presented a brief history of the time, costs, and decision making that went into automating the catalog and joining Cooperative Information Network (CIN). The process took almost 2 years and was completed in December 2009. A grant of \$8,200 was awarded by ICfL to help defray associated costs. She wants the board to understand that if they ever decided to leave CIN, we would have to invest time and money into another automated system to replace it, at a much greater cost, and that it is unlikely we would receive another grant for it.

AirPipe connection issues: Rosemary and Beverly reported that there are issues with our internet connection, and Bill Olmo has suggested some solutions. The simplest involved removing trees that are blocking the line-of-site required from our antenna to the tower. This would have cost little to nothing, and it was tried, but did not work. The only other solution would be to dig a trench from the building to the far end of the parking lot, lay a cable in conduit, and install a newer-style antenna (which AirPipe will provide) mounted on a pole. The estimated cost is \$500 - \$800. Deb moved to approve the expenditure. Cathe seconded. Motion passed. Bates will coordinate the work.

Policy manuals:

1. Policy # 24, p. 30 – Digital Device Policy –Rosemary will work on the policy to include the digital projector and screen for the board to review at the June meeting.

Distribute board member term sheets: Rosemary passed out updated term sheets so that everyone knows when their term expires.

Set budget committee meeting date: The first budget committee meeting will take place on June 8th @10:00 am.

OTHER

Concerns/comments/Kudos: Kudos to Bates for all his hard work with the internet connectivity issues. Also thanks to Bruce Yocum for voluntarily cutting and hauling away the tree debris.

Adjournment: Deb moved that the meeting be adjourned. Cathe seconded. Motion passed and meeting adjourned at 4:35 PM.

Next meeting: **Tuesday, June 16, 2:30 PM**