

Priest Lake Public Library
Board of Trustees Regular Meeting
Priest Lake Public Library Meeting Room
Tuesday, June 16, 2015 at 2:30 PM
Approved Minutes

Call to order: Rosemary called the meeting to order at 2:50 PM. Present were Rosemary Yocum, board chair; Beverly Richmond, Library Director; Barbi Johnson, Treasurer; Cathe Rosenberg; Deb Sudnikovich, Lori McReynolds; absent was Barb Bencotter.

Approval of agenda: Deb moved that the agenda be approved. Lori seconded. Motion passed.

Approval of minutes: Deb moved that the May 26, 2015 meeting minutes be approved as written. Rosemary seconded. Motion passed.

Deb moved that the June 8, 2015 special meeting minutes be approved. Cathe seconded. Motion passed.

Treasurer's Report: May 2015

1. Monthly reports—Barbi broke down the monthly expenditures for the board.

Checking:	\$665.70
CARR:	\$6,307.50
Market Plus:	\$36,936.82
Petty Cash:	\$851.95

2. **Approval of bills**---Deb moved that the May monthly expenditures be approved. Cathe seconded. Motion passed.

Library Director's report: Beverly reported that the library continues to have steady visitors to the library and the preschool story time continues to have more children each week. Summer patrons are returning to the lake. We continued to work on internet connectivity issues. Bates handled the upgrade of the internet hardware.

Correspondence: Barbi said that Toni Hackwith, CPA, will be conducting the audit the first of December.

OLD BUSINESS

CIN update: Beverly reported that the CIN meeting was cancelled last month. Things continue to go as planned with the CIN updates. CIN members decided not to go with E-magazines at this time.

Grants: Barbi reported she will do a Selkirk Realtors final report, and that the press release regarding the grant has appeared in both local newspapers. She is also working on the press release for the guest speaker, historian Priscilla Wegars.

Fundraisers:

- a. PHP silent auction—Beverly reported that the library received \$243.
- b. End of year fundraising letter – the board discussed doing this again on a yearly basis.

AirPipe new antenna installation update: Bates and Bill Olmo have completed the new AirPipe antenna installation. Lots of volunteer time on the project was put in by Bruce Yocum and Bates.

Security Camera pricing report: Bates is looking into more cameras for the doors. Bates and Beverly will work to figure out the placement of the cameras.

Lili Unlimited membership and fees: Beverly reported that the annual fee will be \$350 this year, and \$700 in the future. The library needs to keep this membership.

NEW BUSINESS

Policy manuals:

1. Policy # 24, p. 30 – Digital Device Policy – Beverly handed out the new policy. Lori moved and Cathe seconded to approve the revisions. Motion passed.
2. Policy #7 p.8 Internet and Online Access Policy—This policy must be reviewed every 3 years. Deb moved that the Internet policy be approved as is. Cathe seconded. Motion passed.

Budget: Barbi distributed the preliminary 2015-2016 budget that the budget committee drafted. The board reviewed it. There will be another committee meeting before the next regular board meeting for some fine tuning of the budget.

Janitorial Services Bids: The budget committee asked several vendors for bids to supply janitorial services on a weekly basis. Beverly will also discuss janitorial duties with the staff to see if one of them is interested in doing it.

OTHER

Concerns/comments/Kudos—Kudos to Bates and Bruce Yocum for their volunteer work on the Wi-Fi connectivity upgrades.

Adjournment: Rosemary moved and Cathe seconded to adjourn the meeting at 4:25 PM. Motion passed and meeting adjourned.

Next meeting: **Tuesday, June 14th at 3:00 pm**