

Priest Lake Public Library  
**Board of Trustees Meeting**  
Priest Lake Public Library Meeting Room  
**February 17, 2009**

Present: Lana Feldman, Chair; Rosemary Yocum, Vice Chair; Bob Ekler; Barbi Johnson, Treasurer;  
Jody Pettit, Library Director; Jennifer Funk; Assistant Librarian; Bob Stutz, Guest

The Meeting was called to order by Lana Feldman at 9:00 AM

**Approval of Minutes:**

Rosemary moved to accept the minutes with the below corrections from the January 21, 2009, Meeting. Bob seconded and **Motion Passed. Corrections to the minutes were as follows: Page 1, the date changed from 2008 to 2009; Page 2 Old Business, paragraph 3, changed *starting range* to *starting salary*; Page 2 New Business, paragraph 2, changed *no action was taken* to *Rosemary moved to purchase new laptop for the front desk when needed. Motion passed.***

**Treasurer's Report:**

Barbi reported the January monthly numbers.

Checking: \$ 1,861.04

CARR: \$ 42,251.98

Market plus: \$12,408.07

Petty Cash: \$61.05

Discussion followed regarding putting some money from the CARR fund into a high interest bearing account. **Bob moved that Barbi place \$21,000 from the CARR account into a 6month CD. Rosemary seconded, motion carried as presented.**

**Approval of Bills:**

None

**Library Director's Report:**

For the Month of January Jody reported on the activities and Statistics. (See Attached)

Rosemary asked about Priest Lake Elementary visits to the Library. She had remembered that the library had budgeted for more visits for this school year and was curious if the classes were actually coming more frequently. Jody reported that the visits this year were the same as last because of WBSD budgets; K-2 grades visits twice a month, while 3-4 and 5-6 grades visit once a month.

**Correspondence:**

Letter of Resignation from Laura Davis

Two letters regarding support for increasing parking area

Three letters of interest for open board position

**Friends of the Library:**

There is no report at this time.

## Old Business:

1. **Resignation of Laura Davis from PLPL Board** - Bob **moved** to accept Laura's resignation according to the letter she submitted. Rosemary **seconded** and the motion carried as presented.
2. **Director Evaluation** - Lana directed the six month evaluation of Jody Pettit, Library Director, which resulted in excellent job appraisal. They covered performance, planning, programs, and goals including adult computer classes. Jody then shared with the board some of her goals for the upcoming year such as the Summer Reading program and the transition to automation with CIN. She is working on prioritizing her goals and will present them for the upcoming annual evaluation.
3. **Board Member Replacement** - Letters of interest to fill the board position from community members were distributed to those present. After having a chance to read each, discussion followed regarding the candidates. The board was reminded that this position's term ended in May 2009 at which point an election could occur. Following much deliberation, **Rosemary motioned that ArleySue Hagman be appointed to fill the vacant board position. Bob seconded and the motion passed.** Rosemary reminded the board that an article must be posted in the local newspaper during March regarding the May election. **Rosemary moved that the board change the time of the meeting from 9am to 3pm on the third Tuesday of the month for March. Bob seconded and the motion carried.**

## New Business

1. **Parking Lot / Landscaping Work Session** – Lana distributed the letters from the bus driver and the snow plow operator to the board to review regarding their support for removal of the island of trees to increase the overall size of the parking lot. The board then moved outside. Discussion followed regarding eliminating the need to move the power pole, having the exit without the curve, the highway easement, using cement parking blocks to direct proper parking, excavators estimates, etc. Bob stated that he would contact an acquaintance regarding looking at the parking lot for solid and professional suggestions regarding road and parking lot design. Bob also stated that he would contact a local excavating company regarding a bid, hoping for an estimate for the March meeting. Bob Stutz made suggestions regarding upcoming landscaping. Rosemary moved to delay landscaping until the parking lot work is complete, confer with volunteers such as Bob Stutz over the summer to draw up landscape plans, and plan to move forward with a fall plant installation.

## Adjournment

Bob moved and Rosemary seconded a motion to adjourn at 10:57am. **Motion passed.**

**Next Board meeting is March 17, 2009 at 3:00pm**