

Priest Lake Public Library
Board of Trustees Meeting
Priest Lake Public Library Meeting Room
May 19, 2009

Present: Lana Feldman; Chair, Rosemary Yocum; Vice Chair, Bob Ekler, Barbi Johnson; Treasurer, Arley Sue Hagman, Marcella Cooper, Jody Pettit; Secretary, Anne Weitz; Assistant Librarian,

The Meeting was called to order by Lana Feldman at 3:00 PM.

Approval of Minutes:

Rosemary moved to accept the minutes of the meeting with the correction to the treasurer's report, Marcella seconded and **Motion Passed.**

Treasurer's Report:

Barbi reported the May monthly numbers.

Panhandle Bank CD: \$21,000.00

Checking: \$ 2,389.96

CARR: \$ 20,821.14

Market plus: \$36,138.79

Petty Cash: \$ 73.25

Barbi reported that the review (audit) will be done within the month.

Approval of Bills:

None

Library Director's Report:

For the month of April, Jody reported on the activities and statistics. (See Attached)

Jody let the Board know that the CIN Grant has been approved and the monies are being distributed.

Our patron database is being melded with the CIN patron database. The next step is the circulation database.

Correspondence:

Email from Eleanor Ellison exploring the possibility of having a book signing at the library in July.

Friends of the Library:

There is no report at this time.

Old Business:

1. **Parking Lot Bids:** Bids were received from Storro's for \$11,894 and from Sackett's for \$23,470. The board tried to compare the two bids, but they were not specific enough to do any comparison. There was no bid from Todd Douglas, who came up earlier in the week to look at the job. He had had many questions about the specs for the job. **Rosemary moved** that Jody call Todd Douglas and ask if he would be interested in making up the specs and possibly a design that all could bid from. **Marcella seconded the motion, motion carried.**
Rosemary moved and **Arley Sue seconded** a motion to not accept either of the bids that were submitted. **The motion carried.**

2. **Roof Leak:** Jody is to send a letter to Copper Bay informing them of the problem and requesting them to fix the roof.
3. **Library Open Hours:** Jody is to have a sample schedule for the budget meeting exploring the possibilities of being open year round on Friday and having an extra hour on Saturday.
4. **Automation:** Grant has been approved. The Patron list is being melded with the existing CIN Database and the Priest Lake patrons are being added. Jody asked if Barbi wanted to be billed Quarterly or yearly for CIN. Barbi requested that there be a Quarterly billing.
5. **Board Files:** Jody let the Board know that she has not gotten to refiling and organizing the Board files.

New Business

1. Budget

Concerns/Comments/Kudos

Bob may not be at the next meeting and will try to join the meeting by conference call. Jody is to make sure that the technology is in place for the call.

Adjournment

Rosemary moved and Marcella seconded a motion to adjourn at 4:42pm. **Motion passed.**

Next Board meeting is June, 16, 2009 at 3:00pm