

DRAFT MEETING MINUTES, NOT YET APPROVED BY BOARD

Priest Lake Public Library
Board of Trustees Meeting
Priest Lake Public Library Meeting Room
June 16, 2009

Present: Lana Feldman; Chair, Rosemary Yocum; Vice Chair, Bob Ekler, Barbi Johnson; Treasurer, Arley Sue Hagman, Marcella Cooper, Jody Pettit; Secretary, Anne Weitz; Assistant Librarian, Bruce Yocum, Guest

The Meeting was called to order by Lana Feldman at 3:17 PM.

Approval of Minutes:

Bob moved to accept the minutes of the meeting with the correction to the treasurer's report, Marcella seconded and **Motion Passed.**

Treasurer's Report:

Barbi reported the June monthly numbers. DRAFT Numbers to follow
Panhandle Bank CD: \$
Checking: \$
CARR: \$
Market plus: \$
Petty Cash: \$

Approval of Bills:

None

Library Director's Report:

For the month of May, Jody reported on the activities and statistics. (See Attached)
Jody let the Board know that the CIN Grant has been approved and the monies are being distributed. Our patron database is being melded with the CIN patron database, after being entered with the wrong code. The next step is the circulation database. She also said that the library boosted its package with Moosebytes for the summer season.

Correspondence:

None

Friends of the Library:

Ellie Ellison submitted a report on the Friends of the Library activities. (See Attached)

Old Business:

- 1. Parking Lot Bids:** Bruce Yocum volunteered to coordinate the job. As the general manager, he will organize the excavator, tree removal and light pole. **Bob moved** that we accept Bruce's offer as G.M. of the parking lot project. **Marcella seconded the motion, motion carried.** Rosemary said that she would contact Northern Lights. The start date will be after Labor Day. The trees will be donated to the Lion's Club.

2. **Roof Leak:** Jody is to send a letter to Copper Bay informing them of the problem and requesting them to fix the roof. There has been no response.
3. **Library Open Hours:** This item was moved to the budget discussion.
4. **Automation:** John Hartung said that the bill for 2 years will be \$2446.00. This works out to \$ 611 quarterly. He is also looking into amending the grant so that the bar codes and the patron cards can be purchased with grant monies.
5. **Board Files:** Barbi has been working on this project.
6. **Summer Reading:** Kathy has this organized.
7. **Election Schedule:** Anne reported that the legal was faxed to the priest River Times and they were called to confirm that they got it. Arley Sue said that she would get her paperwork into the county.
8. **WiFi Sign:** Jody has looked at readymade "Free WiFi" signs to put on the library signs on the highway.

New Business

1. **Budget:** Barbi went over the budget and said the library could continue Friday hours year round by cutting a few things from the budget. There would be no addition to the CARR account, The book budget would be slightly lower, and there would be no newsletter. This will be a "bare bones" budget without any extra expenses. She is hoping for a mild winter and lower snow fall.
2. **Speaker Phone:** Bob will get a phone card when he is in Canada during next month's meeting. He can submit the bill to the library for reimbursement.
3. **Ideas for the Friends:**
 - a. The board would like to make sure that the Friends are invited to the monthly meetings.
 - b. Jody had some ideas to submit to the Friends of the Library for improvements and /or wants for the library. She suggested that they be approached about purchasing shrubs for around the well head. She also thought that a picnic table would be nice.
4. **Geocaching:** Anne asked if it would be OK to place a geocache on the library grounds. Geocaching is a web based game that will bring people to the library. There were no objections.

Concerns/Comments/Kudos

Adjournment

Arley Sue moved and Marcella seconded a motion to adjourn at 4:48pm. **Motion passed.**

Next Board meeting is July 21, 2009 at 3:00pm