

**Priest Lake Public Library
Board of Trustees Annual Meeting
MINUTES
Priest Lake Public Library Meeting Room
June 21, 2012**

Present: Rosemary Yocum, Board chair; Michelle Barnes; Raed Yousef; Barbi Johnson, treasurer; Lori McReynolds, guest; Beverly Richmond, Library Director. Absent: Barb Stutz. The meeting was called to order at 4:05 pm by Rosemary.

Approval of Agenda: Michelle **moved** that the agenda be approved. There was a joint **second** by Raed and Rosemary. **Motion passed.**

Elect Officers:

Chairperson—Raed **moved** that Rosemary remain chairperson, Michelle **seconded. Motion passed.**

Vice-chairperson—Rosemary **moved** that Raed become vice-chair. Michelle **seconded. Motion passed.**

Clerk--Beverly will remain as clerk for the board.

Appointments:

Historian—Michelle Barnes

Legislative—Raed Yousef

Risk Management—Barb Stutz

Review Manuals:

Ongoing throughout the year

Establish regular meeting times:

The regular meetings will be held on the 3rd Thursday of each month at 4:00 PM with the exception of December, which will have no meeting.

Annual Reports:

Beverly presented an annual statistical report. Michelle said there is a special format to follow for this report, which she will work on with Beverly.

Brief recap of the last year—See attached. Rosemary went over the recap of the past year's highlights.

Adjournment

Rosemary **moved** that the annual meeting adjourn at 4:25 pm. Michelle **seconded. Motion passed.**