

Priest Lake Public Library
Board of Trustees Regular Meeting
Priest Lake Public Library Meeting Room
Tuesday, March 22nd @ 3:00 pm
Approved Meeting Minutes

Call to Order--The meeting was called to order at 3:05 pm. Those present were Deb Sudnikovich, board chair; Beverly Richmond, Library Director; Barbi Johnson, Treasurer; Lori McReynolds, and Cathe Rosenberg. Absent was Barb Bencoter. Guest was Shana Hollingshead.

Approval of Agenda--Cathe moved that the agenda be approved. Lori seconded. Motion passed.

Approval of minutes of February 23, 2016--Lori moved that the February 23, 2016 meeting minutes be approved. Cathe seconded. Motion passed.

Treasurer's Report:--Barbi reported that March expenditures were a little different because of the ongoing computer issues which have now been resolved.

1. Monthly reports--**MARCH 2016**

Checking: \$ 224.05
Carr: \$ 2,575.32
Market Plus: \$ 73,482.35
Petty Cash: \$ 40.00

2. Approval of bills---Lori moved that the March monthly expenditures be approved. Cathe seconded. Motion passed.

Library Director's report---Beverly reported that March was a very steady month. Many summer people are returning to the lake.

Correspondence--Beverly reported that Maggie Drummond had sent a letter of interest for the vacant board position. Beverly will invite Maggie to attend the April meeting.

Old Business

CIN update--Beverly reported that she did not attend the last meeting, she was ill.

Grants report--Barbi reported that the library received \$350.00 from the Lions. Beverly will send a thank you letter and let them know the library was able to purchase 2- 6ft long tables, a card table and 10 folding chairs. Barbi reported that Tech gizmo help is scheduled for April 30, 2016.

Financial Audit--Barbi reported that Toni Hackwith is still working on the audit, there is a possibility that we may need to set up a conference call. Barbi will let us know.

New Business

Admin and Patron Computers/Hand Held Devices--There was discussion about the policy for hand held devices. Deb moved that the policy be amended to state that staff is able to have access to the hand held devices at all times. Cathe seconded the motion. Motion passed.

Treasurer's annual review --executive session per Idaho Code 67-2345 (b)--Deb moved that the board go into executive session per Idaho Code 67-2345(b) for the treasurers annual evaluation. Roll was taken. Deb --yes, Lori--yes, Cathe--yes, the board went into executive session at 3:44pm. The board came out of executive session at 4:24 pm. Deb moved that the board give Barbi a 6% raise. Cathe seconded. Motion passed.

Marnie—Marnie Mason met with the board to please ask that the board consider sick leave for the director. The board is taking it into consideration in the next budget.

Evacuation policy---The evacuation policy will be reviewed next month.

Other

Concerns/comments/Kudos

Adjournment--Deb moved that the meeting be adjourned at 4:27 pm. Cathe seconded. Motion passed.

Next Meeting---April 19@3:00 pm---has been rescheduled to April 26th @3:00 pm