

Priest Lake Public Library  
**Board of Trustees Meeting**  
Priest Lake Public Library Meeting Room  
**August 18, 2009**

Present: Lana Feldman; Chair, Rosemary Yocum; Vice Chair, Bob Ekler, Barbi Johnson; Treasurer, Arley Sue Hagman, Marcella Cooper, Eleanor Ellison. President of Friends of Library, Jody Pettit; Secretary, Anne Weitz; Assistant Librarian,

The Meeting was called to order by Lana Feldman at 3:07PM.

**Public Budget Hearing for proposed 2009-2010 Budget:**

There were no additions.

Rosemary **Moved** to approve the 2009-2010 Budget Marcella **seconded Motion passed.**

**Approval of Minutes:**

Arley Sue moved to accept the minutes with corrections of Market plus Account from \$33,309.14 to \$32,309.14, Marcella seconded and **Motion Passed.**

**Treasurer's Report:**

Barbi reported the July monthly numbers

Panhandle Bank CD: \$ 21,000.00

Checking: \$ -2,976.39

CARR: \$ 18,997.70

Market plus: \$ 28,033.42

Petty Cash: \$ 40.00

**Library Director's Report:**

For the month of July, see attached

**Friends of the Library:**

Eleanor presented a proposal for a storage shed. Rosemary **moved** to let Friends of the Library purchase a storage shed for much needed extra storage for PLPL. Marcella **seconded** it. **Motion passed.** Eleanor agreed to check with Bonner County Planning Department as to whether or not a Building Location Permit would be required.

**Correspondence:**

None

**Old Business:**

**1. Parking Lot Bids:**

Two parties sent in their bids. One was from Sackett Excavating for \$21,679.00 and the other was from Storro Excavating, LLC for \$7,880.00. Rosemary made a **motion** to go with the low bid. Arley Sue seconded Motion **passed**.

It was decided to pay approximately 40% down at the beginning of work and the rest of money when completion of work is done. The Board wanted to let Storro know that any changes in orders must be pre-approved in writing and that after scheduled end date of October 30, if not completed will have a \$250.00 a day penalty. Rosemary will prepare a contract, email to all board members, and send Jody a copy of the approved contract to send out to Storro Excavating, LLC.

**Automation progress report:**

Jody reported we are now loading our records into the CIN Database.

**Roof Leak:** Jody has called Copper Bay twice to see what is going on. No answer yet. She will keep calling until she has an answer.

## **New Business**

**Library hours:** With the lack of help through the summer. Also with CIN transitions, Anne and Jody shared their concerns with being open on Fridays throughout the year. They shared about getting an extra day of non interrupted time. Bob made a motion to closing on Friday as of September 11, 2009 and review of possibly opening in 6 months. Marcella seconded. **Motion Passed.**

**Volunteer Luncheon:** the date for the Luncheon has been set for Sunday, September 20, 2009 Jody will get things in order for this.

**Letter from Jennifer:**

Jody shared with the Board a letter resignation from Jennifer Funk for Tier II.

**Concerns/Comments/Kudos**

**Adjournment**

Rosemary moved and Marcella seconded a motion to adjourn at 5:31pm pm. **Motion passed.**

**Next Board meeting is September 15, 2009 at 3:00pm**