

Priest Lake Public Library
Board of Trustees Meeting
Priest Lake Public Library Meeting Room
December 15, 2009

Present: Lana Feldman; Chair, Rosemary Yocum Vice Chair, Marcella Cooper, Barbi Johnson, Treasurer, Jody Pettit; Secretary, , ABSENT: Bob Ekler, Anne Weitz; Assistant Librarian ,Arley Sue Hagman
The Meeting was called to order by Lana Feldman at 3:00PM.

Approval of Minutes:

Marcella **moved** to approve the minutes. Rosemary **seconded**. **Motion passed**

Treasurer's Report:

Barbi reported the September monthly numbers

Panhandle Bank CD: \$ 21,000.00

Checking: \$ 12,536.95

CARR: \$ 14,781.46

Market plus: \$ 14,495.51

Petty Cash: \$ 187.55

Barbi first shared the October report with our new budget numbers for the fiscal year. The only out of the ordinary bill was the annual subscription for QuickBooks. CIN training budget was discussed as soon as the live date on December 1.2009, employee training payroll has ended from taking of the CARR account.

Barbi has shared since we have had the Cd she has not once received a statement. She told the Board she has gone down to the bank to request one.

Barbi shared a bill that we received from Copper Bay Construction.

Rosemary made a **motion** to ok the bill for Copper Bay Marcella **seconded** it. **Motion passed**

Library Director's Report:

For the months of October and November, see attached

Friends of the Library: No report was given

Old Business:

Landscaping: Jody shared that Bob Stutz was very interested in the project. She stated that Bob came in to get a copy of the blueprint for the building to work on ideas and plants that would work. The board told Jody to call Bob and let him know that the landscaping will be discussed in the January meeting. Jody will call Bob.

Meeting attendance: Rosemary shared concerns about a Board member missing more than the allowed two consecutive meetings. She shared that it puts a bind on the rest of the Board. Missing so many meetings a member misses out on important decisions and it's hard to get caught up. The board will seek a commitment for the required attendance. If a member is unable to make this commitment they would still be welcome to attend the meeting as a guest and share their ideas. The public is always welcome!

New Business

Courier: Lana had made a trip for the courier. It was discussed about instead of having people bid on the job; it was decided to pay \$55.00 dollars a roundtrip to Newport with the bins for CIN. Rosemary said she would type up a contract the Job announcement and the the job description.

Rosemary made a **motion** to put an ad in the paper to pay courier \$55.00 per trip beginning the first week in January 2010 for 6 months Marcella **seconded** it. **Motion passed**

Concerns/Comments/Kudos:

KUDO's to Anne Weitz, Mary Lea Simpson, and Sharon Miller for all their hard work! Way to go ladies!

Adjournment:

Rosemary **moved** and Marcella seconded to adjourn at 4:08 pm. **Motion passed.**

Next Board meeting is January 19, 2010 at 3:00pm