

Priest Lake Public Library  
**Board of Trustees Regular Meeting**  
Priest Lake Public Library Meeting Room  
**Tuesday, July 14, 2015 at 3:00 PM**  
**Meeting Minutes**

**Call to order:** Rosemary called the meeting to order at 3:05 PM. Present were Rosemary Yocum, board chair; Beverly Richmond, Library Director; Barbi Johnson, treasurer; Lori McReynolds and Cathe Rosenberg. **Absent:** Deb Sudnikovich and Barb Benscoter.

**Approval of agenda:** Cathe moved that the agenda be approved as written. Lori seconded. Motion passed.

**Approval of minutes:** Rosemary moved that the June 16, 2015 annual meeting minutes be approved. Lori seconded. Motion passed. Cathe moved that the June 16 regular meeting minutes be approved. Rosemary seconded motion passed.

**Treasurer's Report:** Barbi reported that Lori completed the quarterly random financial audit of bills. Lori said those she reviewed were fine.

1. Monthly reports--**June 2015**

Checking:	\$4,584.43
CARR:	\$6,198.03
Market Plus:	\$27,510.91
Petty Cash:	\$1,004.30

2. Approval of bills--Rosemary moved that the June expenditures list be approved. Lori seconded. Motion passed.

**Library Director's report:** Beverly reported that June was a very busy month. Preschool story time and Summer Reading programs are doing great. The Wi-Fi speed upgrade has been completed. The number of people coming in to use the internet continues to climb. The Summer Reading grand finale will be Saturday, Aug. 22 at 1 PM. Radical Rick The Science Guy from channel 6 in Spokane will put on a science show. Beverly will decide whether to provide just drinks and cake or other types of refreshments.

**Correspondence:** none

**OLD BUSINESS**

**CIN update:** Beverly reported that there wasn't a CIN meeting last month.

**Grants report:** Barbi reported that the final grant report to Selkirk Association of Realtors has been sent. Barbi has done a press release on Priscilla Wegars' history presentation. The \$1,700 LIBRI-grant children's books have arrived. Barbi will work on a press release for that. The library received \$250 from Priest Community Cares, which will be used to purchase health-related media. Barbi will submit a grant to the Lions asking for folding tables and chairs to be used for presentations at the library.

**Security Cameras:** Bates outlined the cost of additional security cameras and their installation. Rosemary moved that \$1,000 be approved for the purchase, to include lighting as needed. Lori seconded. Motion passed. Bates and Beverly will determine the placement of the cameras and Bates will do the installation.

## **NEW BUSINESS**

**Budget:** Lori moved that the 2015-2016 budget be preliminarily approved for publication in the Priest River Times. Cathe seconded. Motion passed.

**Meeting times:** There was discussion about the meeting day and time. Rosemary moved that the meeting day be changed to the fourth Tuesday of each month with the exception of December and the time of the meeting be 3:00 PM. Cathe seconded. Motion passed. Beverly will send the legal notice to the Priest River Times for publication.

**Board chair and vice chair positions:** Rosemary discussed her wish to step down as chair, as she is maxed out dealing with her aging parents and a busy work schedule. No one volunteered to take over. She also discussed the problem with low trustee attendance at the board meetings. When board members do not report ahead of time that they will be absent, it creates an inconvenience for those who make time in their busy schedules to attend, especially if a quorum is not present and the meeting cannot be held. She reminded everyone to please let her or Beverly know AHEAD OF TIME if they will not be in attendance. She also reminded everyone that Idaho statute allows the board to declare a vacancy if any trustee misses 2 consecutive meetings without an acceptable excuse.

## **OTHER**

**Concerns/comments/Kudos:** Kudos to Barbi for all her hard work on the grants and press releases. Beverly expressed concerns over patrons leaving their dogs locked in cars on hot days. The board directed her to call 911 if this happens again.

**Adjournment:** Cathe moved that the meeting be adjourned at 4:30 PM. Lori seconded. Motion passed and meeting was adjourned.

**Next meeting:** Tuesday, August 25th @3:00 PM