

Priest Lake Public Library  
**Board of Trustees Meeting**  
Priest Lake Public Library Meeting Room  
**July 20, 2010 at 3:00 PM**

Present: Rosemary Yocum, Chair; Tracy Olmo, Vice Chair; Arley Sue Hagman; Lana Feldman; Barbi Johnson, Treasurer; Jody Pettit, Secretary; Anne Weitz, Assistant Librarian; Lou Lorree, Guest. Absent: Marcella Cooper; Eleanor Ellison, President of Friends

The meeting was called to order by Rosemary at 2:58PM.

**Approval of Agenda:** Lana **moved** to approve agenda with addition of Summer Reading Program review, which was inadvertently omitted. Tracy **seconded**. **Motion passed**

**Approval of Minutes:** Arley Sue **moved** to approve minutes from the June 15th regular meeting. Lana **Seconded**. **Motion passed**. *Also approved minutes of June 15<sup>th</sup> annual meeting.*

**Treasurer's Report:**

Barbi reported the June's monthly numbers

Panhandle Bank CD: \$ 21,287.55

Checking: \$ 1,842.79

CARR: \$ 8,056.11

Market plus: \$ 25,365.60

Petty Cash: \$ 143.70

Barbi stated that June was a quiet month.

**Library Director's Report:** Jody shared that the internet went down on Friday afternoon.

Sharon had called Saturday and said the internet was still down. Jody came in, and contacted Moosebytes after doing all the routine of the rebooting the system. They told her that the internet was working on their end and that it could be the library's router. Jody then called Bates to have him come down and take a look at the router. After many failed attempts, Jody called Moosebytes again. Rob from Moosebytes stated that there was an error regarding the public IP addresses and it could be one hour to a day to get everything up and running. After Bates had left to go home, Bill Gible called and said that when Moosebytes did work on their end, the Public IP addresses were not loaded properly. He had Jody go into the Router and within a few minutes the internet was up and running again. He apologized for any inconvenience. *The board decided we will send Moosebytes the bills for Bate's and Jody's time spent on the problem.*

Jody has put the Garbage service on vacation for the next few months, due to a bear visiting quite often.

**Friends of the Library:** Lou Lorree presented the Board with a new program she is bringing to the community, *Priest Lake Young Readers, through the Dolly Parton Imagination Library*. This program gives a new book *once* a month to a child under the age of 5 years old. The cost is free to the child, but the shipping cost is operated on donations. The Friends have agreed to go with the steps of the program. Lu and her husband Gehrige will administer the whole program. *Lana made a motion to approve the library board's support of this program. Arley Sue seconded. Motion passed.*

Jean Merrell had Jody present a list of questions to the board *regarding replacing the book barn*. The Board would like clearer information on the location and size the Friends are proposing. Jody will see if the Friends can present some kind of drawing of where the new location will be, *etc*.

**Correspondence: None**

**Old Business:**

**Operations manual updates:** *After discussion regarding the changes Jody made to sections 1 to 3 of the Operations Manual, Tracy made a motion to approve these changes. Arley Sue seconded. Motion passed. Jody will continue working on updating the manual as needed.*

*Rosemary recommended rewriting the meeting room policy, as it is currently unclear. A committee consisting of Jody, Rosemary, and Arley Sue volunteered to work on rewriting the policy to bring to the board, with input from ICRIMP and Jan Wall.*

**Film license:** Jody reported that the Movie License discussion is on the CIN agenda. Jody wants to see how many other CIN libraries would like to join as a group to get a discount. *The price through Movie Licensing USA is \$295/year for unlimited showing of approved movies. The Motion Picture Licensing Corp offers a license for \$95/year, but it is more limited as to movies to choose from. The board will await making a decision on purchasing a license until we know if we can get a CIN discount.*

**Paint building:**

- **Historic Society findings about different colors** - Jody contacted the Historic Society and they stated that we can paint the log building any color, *and that it does NOT have to be a different color from the new addition, just different structurally.* Don from the HS stated that “Real history is good, fake history is bad”.
- **Professional painter opinion-** Amy Daniels from Amy Daniels Painting came to look at the Log building she suggested that the mildew on logs needs to be treated and that eaves and steps all need to be repainted *along with the log building.* She also suggested keeping the same color. Amy gave the board a quote for \$1,400.00, which includes pressure washing the log building, removing mildew with bleach, painting the log building exterior, exterior window trim and doors of log building. Her bid includes donating materials and her own time. Lana **moved** to accept the quote from Amy and have her schedule the painting, and to keep the color the same barn red. Tracy **seconded. Motion passed.**

**Officers and appointments:**

- Vice Chair:** Lana **nominated** Tracy as Vice Chair. Arley Sue **seconded. Motion passed.**
- Legislative** – Lana was **appointed -Passed**

**Internet Grant:** Tracy presented information to the board of a grant given by USAC. It is also called E-Rate. She stated after reading through the paperwork there was a lot of time and involvement for the grant application. She would like Jody to call the Director of Rathdrum, who uses E-rate, and ask about her feedback on the process. Jody will also call Lolly about her feed back, as she applied for it when she was the library director. The grant involves about twenty hours of time and a lot researching. *The board will discuss the grant next month when the feedback mentioned is available.* The board will talk with Jan Wall about her opinion.

**Fireplace update:** Northern Energy stopped by. They tested and looked at all the Propane heaters. The service guy said the reason for the black sediment outside on the wall, was that the oxygen was turned down on the fireplace. He also replaced the regulator that was expired and he also ran Carbon Monoxide test on everything. Everything was clear.

**Summer Reading Program:** The program had 33 children signed up, with an average of 25 kids a day that participated. It was great success! Arley Sue stated that the program went really well. There *was good feedback from parents and staff* for doing the program all in one week rather than once a week every week in a month.

**New Business:**

**Budget:** Lana made a **motion** to approve the preliminary budget and put it in the newspaper as required before the August meeting. Arley Sue seconded. **Motion passed.**

**Dolly Parton Imagination Library:** See Friend's Report

**Website Traffic Counter:** Jody shared with the board that she contacted Aubrey the Web Design Specialist from Idaho Commission for Libraries (ICFL). Aubrey sent copies of reports that we can get from a free tool on Google Analytics.

**Other: NONE**

**Concerns/Comments/Kudos:** Kudos to staff and volunteers for a Summer Reading program well done.

**Adjournment:** Rosemary made a **motion** to adjourn and Lana **seconded** at 4:50 pm. **Motion passed.**

**Next Board of Trustees meeting is August 17, 2010 at 3:00 p.m.**