

Priest Lake Public Library
Board of Trustees Meeting
Priest Lake Public Library Meeting Room
October 20, 2009

Present: Lana Feldman; Chair,, Arley Sue Hagman, Marcella Cooper, Barbi Johnson, Treasurer ,Jody Pettit; Secretary, Anne Weitz; Assistant Librarian, ABSENT: Rosemary Yocum; Vice Chair, Bob Ekler
The Meeting was called to order by Lana Feldman at 3:10PM.

Approval of Minutes:

Arley Sue **moved** to approve the minutes. Marcella **seconded**. **Motion passed**

Treasurer's Report:

Barbi reported the September monthly numbers

Panhandle Bank CD: \$ 21,000.00

Checking: \$ 8,588.33

CARR: \$ 6,794.01

Market plus: \$ 32,793.75

Petty Cash: \$ 141.21

Barbi explained that we may need to consider different budgeting. Postage and Delivery category was 45% over budget due to Inter Library Loans. This may change whee we are up and running with CIN.

Barbi also shared that we have \$12,510.00 and can be moved into the CARR account. Arley Sue made a **motion** to move \$12,500 into CARR Marcella **seconded** it. **Motion passed**

Library Director's Report:

For the month of September, see attached

Friends of the Library: Ellie informed Lana that she is in the process to refurbish the Friend's account after purchasing the new storage building. The book Club wants to do a fundraiser. Andy Elision is going to put a step in front of the Storage Building.

Old Business:

1. Parking Lot Update:

- A. Status report: Waiting on both Storro and Action Electric to finish putting the pole up.
- B. Donation: Storro donated \$ 1,300.00 towards the parking lot. Jody will be sending a Thank You note to Paul!!

- C. **Parking plan:** The Board went out to the parking lot to get a visual on the best way to have parking. Suggestions were mentioned. (Strip down the middle or angel parking along the edges.)
2. **Automation progress report:** Jody shared that all over 7,000 out of 11,000 items have been uploaded and processed. The next step is setting up a Courier for inter-library loans to drive down once a week to Priest River. Jody will get times from Katie for drop offs. This will be needed to set up a bid to put into the newspaper for the courier.
3. **Roof Leak:** Ken had 2 of his employees come down and look at all the valleys and added heat tape. They said to let them know that works for this winter,

New Business

Landscaping: Bob Stutz called Jody and asked her what the library is going to do about the landscaping. He still would like to do it. The board would like to have this done with the keeping in mind of stuff that is easy maintenance and upkeep. Jody will call and let Bob know that the library and friends are working on Financing, and would like to have Bob list species of plants and ideas. Probably have a go in the spring.

December Meeting/ Christmas Party:

It was decided to have the Board of Trustees meeting at the library and then go out to eat. Jody will call Chimney Rock to make arrangements!

Concerns/Comments/Kudos:

KUDO's to Lana!!! Thank you for coming in and helping Jody and Anne while working on the CIN! Your help is so much appreciated!!!!!!

Adjournment

Arley Sue moved and Marcella seconded to adjourn at 4:35 pm. **Motion passed.**

Next Board meeting is December 15, 2009 at 3:00pm