

Priest Lake Public Library
Board of Trustees Meeting
****MINUTES****

Priest Lake Public Library Meeting Room
October 21, 2010 at 3:00 PM

Present: Rosemary Yocum, Chair; Tracy Olmo , Vice Chair; Arley Sue Hagman; Lana Feldman; Marcella Cooper; Barbi Johnson, Treasurer; Jody Pettit, Secretary; Anne Weitz, Assistant Librarian; Jan Wall; Linda Gjording; Guests. Absent Eleanor Ellison, President of Friends

The meeting was called to order by Rosemary at 3:01PM.

Approval of Agenda: Lana **moved** to approve agenda with as written. Marcella seconded. **Motion passed**

Approval of Minutes: Rosemary **moved** to approve minutes from the September 21, 2010 meeting. Marcella **Seconded**. **Motion passed**.

Treasurer's Report:

Barbi reported the monthly numbers

Panhandle Bank CD: \$ 21,287.55

Checking: \$ 1,801.72

CARR: \$ 6,658.89

Market plus: \$ 29,170.40

Petty Cash: \$ 404.45

Barbi stated that were a few expenses as far as 378.60 from the volunteer luncheon, Notary membership fee and the first half of the ICRMP insurance. This is also our last report for the fiscal year.

Barbi shared that there was an amount of \$5,774.00 surplus left over from last year. Rosemary **moved** to put the money in the General fund Tracy **seconded**. Motion passed

Library Director's Report: See attached for reports.

Friends of the Library: Jody and Lana shared the diagram of the proposed book barn from the Friends. The Board went out and measured the location near the old book a barn next to the parking lot. After a considerable amount of discussion the Board feels that the new proposed book barn is too big and would be overpowering to the Library. Also there was a concern about the pitch of the roof on the proposed building dumping lots of snow onto the fire lane and handicap parking area. Jody will email Eleanor about the concerns the Board has stated, including smaller size than proposed, have roof pitch running east-west, move new book barn closer to library.

Correspondence: None

Old Business

CIN update: Jody shared that the movie license was on hold until she was able to talk with Bette from Coeur d'Alene Library about the prices that the Movie License sent out. This time the quote was \$160.00. Jody will start bringing the minutes from CIN meetings.

BTOP/ERATE: Jan shared that as of two weeks ago there was no Tech plan needed for the e-rate priority 1, But will need it for priority 2. The E-rate year starts in July. Jan explained that the BTOP-helps with:

1. Connectivity
2. Public access
3. New Programs for computers.

Bates had emailed Jody some prices of some computers. \$750/\$850 for desktop or \$550 for a Laptop. There is a Online@ your Library meeting set in Boise for the BTOP Lana **moved** for Jody to go to Boise Marcella **Seconded** it. **Motion passed**

Meeting Room Policy: The board went with the Meeting Room Policy .There was some changes. Rosemary will take the changes and rewrite them and send them to Jody.

Landscaping Schedule: Linda Gjording introduced herself and gave a brief history of her background. She stated that she has been helping Bob Stutz with the Landscaping. Linda shared information on how the project is going, with what they have done and what they still need to do in the spring to finish the project. One thing she presented was the Idea of doing a informational/nature walk garden she gave a presentation on some ideas to look forward to in the future. She wanted to let the board know that is looking for grants that may help cover this project. She will keep everyone updated.

Book Barn updates: The Friends of the Library have reported to the board that they will wait until Spring with any further plans on the new proposed Book Barn.

Staff training updates: There was discussion of options that are available for the Staff to work towards goals on training.

New Business

By-laws updates- They board went over the changes to the By-laws reflecting the new Audit change, term change and meeting dates.

Works comp for sub tractors- There was discussion on whether or not to have Insurance on our courier and maintenance man. Lana **moved** to approve covering our subcontractors with workers comp. Marcella seconded **Motion Passed** Tracy abstained

Holiday library hours and board meeting times:

The library will be closed Thanksgiving Day and the Friday following Thanksgiving. Library will also be closed Christmas Eve and Christmas Day. The next Board meeting has been reschedule to December 14, 2010 instead of the December 21, 2010

Other: Arley Sue **moved** to go into an executive session under code 67-2345-at 5:10 to discuss staff issues. Rosemary seconded. Tracy –YES, Marcella-Yes, Arley Sue-Yes, Lana- Yes, Rosemary-Yes
Out of executive session at 5:32 pm.

Concerns/Comments/Kudos:

Adjournment: Lana made a **motion** to adjourn and Arley Sue **seconded** at 5:32pm. **Motion passed.**

Next Board of Trustees meeting is December 14th, 2010 at 3:00 p.m. No meeting in November.