

Priest Lake Public Library
Board of Trustees Regular Meeting
Priest Lake Public Library Meeting Room
Thursday August 14, 2018@ 3:00 PM
Preliminary meeting minutes

Call to order--Deb called the meeting to order at 3:07 pm. . Present were Deb Sudnikovich, Board Chair; Beverly Richmond, Library Director; Barbi Johnson, Treasurer; Rosemary Yocum, Cathe Rosenberg, Nancy Bushman and Lori McReynolds. Guest was Brian Ailor from Ailor Drafting and Design.

Approval of agenda--Rosemary moved that the agenda be approved. Cathe seconded. Motion passed.

Approval of meeting minutes --Rosemary moved that the July 10, 2018 meeting minutes be approved with corrections. Nancy seconded. Motion passed.

***** Treasurers Report-- July 2018**

1. Monthly Statements

Checking:	\$	4,518.83
Carr:	\$	660.62
Petty Cash:	\$	1,488.25
Columbia Market	\$	80,981.65

2. Approval of Bills-- Rosemary moved that the July expenditures be approved. Nancy seconded. Motion passed.

Library Director's report--Beverly reported that July was an extremely busy month at the library.

Library Chair report--Deb reported that the library has been very active on the days she visited.

Historian report--Cathe reported that there are no new updates.

Legislature report-- Rosemary reported that there are no new updates.

Correspondence

Articles and other news--- Beverly stated the library had received a thank-you from the museum for hosting the Heritage series at the library.

OLD BUSINESS

CIN update--Beverly reported that there was nothing new to report. Beverly stated that Marnie, Lisa and I attended a website training day in Coeur D'Alene that was very informative.

***Budget Review-- There was discussion about the budget and the carryover amount for next year. Rosemary moved that the 20188/2019 fiscal budget be approved with the carryover change. Cathe seconded. Motion passed.

Policy Review --

A.. Job Classification addendums for library trustees.--This item was moved until next month.

NEW BUSINESS

Grants Report--Barbi reported that the grant for Lisa to attend the ILA conference in the amount of \$898.61 has been completed. Barbi is working on the final report for the Pilcrow grant.

*** Foregone Amount-- Barbi stated that the forgone amount for the library this year is \$7,892.00. Nancy moved that the library receive the forgone amount and use it for technology needs. Deb seconded. Motion passed.

*** Purchase 2 new computers--Barbi and Beverly discussed that the library still has computers budgeted to purchase this fiscal year. Rosemary moved that the library purchase 3 new computers not to exceed \$3600.00 in this fiscal budget. Deb seconded. Motion passed.

Audit Update--Barbi stated that the final audit report had an error on page 15. It stated under Capital Assets that the district maintains a capitalization threshold of \$300.00. This amount should be \$500.00. Toni is making the adjustment. Barbi also stated that Toni has sent her final bill and the library received a small discount, her final bill was \$2,048.60. Rosemary moved to approve Toni's final bill. Nancy seconded. Motion passed.

Trustee Legislative Challenge--Rosemary discussed the Trustee Legislative Challenge. Nancy will contact our state legislators and legislator candidates and invite them to the library.

Updates from Brian Ailor from Ailor Drafting and Design. Brian provided the library with a possible building expansion footprint. There was discussion about the fire lane. Brian will check into what constitutes a fire lane. There was more discussion about retaining walls. Brian will have these answers at the libraries next meeting.

*** Denotes action items

Kudos/ Comments/ Concerns

Adjourn: The meeting was adjourned at 5:30 pm.

Next Meeting: September 11, 2018 @ 3:00 pm.