

Priest Lake Public Library
Board of Trustees Regular Meeting
Priest Lake Public Library Meeting Room
Thursday September 11, 2018@ 3:00 PM
Preliminary Meeting Minutes

Call to order: Deb called the meeting to order at 3:00 pm. Present were Deb Sudnikovich, Board Chair; Beverly Richmond, Library Director; Barbi Johnson, Treasurer; Rosemary Yocum, Cathe Rosenberg, Nancy Bushman and absent was Lori McReynolds.

Approval of agenda: Rosemary moved that the agenda be approved. Nancy seconded. Motion passed.

Approval of meeting minutes: Nancy moved that the meeting minutes of August 14, 2018 be approved. Rosemary seconded. Motion passed.

***** Treasurers Report--August 2018**

1. Monthly Statements

Checking:	\$	5,035.19
Carr:	\$	485.50
Petty Cash:	\$	3,850.00
Columbia Market	\$	108,877.43

2. Approval of Bills--Deb moved that the August expenditures be approved. Rosemary seconded. Motion passed.

***** Budget--2018/2019** There was discussion about the budget since Barbi had received a phone call from the county with questions about the budget. Deb moved that the library adjust the L2 budget and remove the carry-over amount to match the of the published budget. Rosemary seconded. Motion passed.

Library Director's report--Beverly reported that August was an extremely busy month and the library hosted a number of very successful presentation that was very well received.

Library Chair report--Deb reported that she had spoken with Devon Holder of Airpipe and although the e-rate process is taking longer than expected, Airpipe is fine and still providing the library with 10Mgps. Once they have received payment, they will make the adjustments. There was some discussion about how funding will work, Beverly will contact Dylan at ICfL and report back next month.

Historian report-- Cathe reported that she has the Beacon press release for the Birds of Prey presentation at the school.

Legislature report--Nothing new to report.

Correspondence

Articles and other news-- Nothing new.

OLD BUSINESS

CIN update--Beverly reported that CIN was cancelled last month.

Grant Reports-- Barbi reported that she had closed the Pilcrow, Maker Camp and 3-D printer grants. The only remaining open grant currently is a grant for Lisa to attend the ILA conference in October. Barbi stated that the money received from the Tapping Grandma's will be a restricted donation and become part of the building expansion fund.

Policy Review --

A.. **Job Classification addendums for library trustees**-- This item was moved to next month.

NEW BUSINESS

Building Committee and Funding Committee--Rosemary discussed the need for a building committee and funding committee and that each committee consist of 2 board members and either Beverly or Barbi on the committee and that they be required to meet monthly to be able to report back to the board each month. Rosemary voiced some concerns about how things were progressing to date on the building expansion. Rosemary moved that the library discontinue using Brian Ailor and look for an architect to start the process of building expansion. There was no second and the motion died on the floor. Rosemary then stated that the building committee should consist of Beverly and two board member. Nancy and Deb agreed to be on the Building Committee. Barbi, Rosemary and Cathe or Lori will be on the funding committee and report back each month. Rosemary moved that these two committee be formed. Nancy seconded. Motion passed.

Trustee Legislative Challenge Update--Nancy reported that she and Beverly had discussed having an open house during the week of Oct. 21-27. It was decided that the library would host an open house for the community on Oct. 24th. Nancy has reached out to our local state legislators and our local legislator candidates to invite them to the open house. She will follow-up on this.

Updates from Brian Ailor--This item was moved until next month.

***** Denotes action items**

Kudos/ Comments/ Concerns

Adjourn:--The meeting was adjourned at 5:00 pm.

Next Meeting: October 9,2018 @3:00 pm