

Priest Lake Public Library
Board of Trustees Regular Meeting
Priest Lake Public Library Meeting Room
Tuesday, January 15, 2019@3:00 PM
Preliminary meeting minutes

Call to order: Deb called the meeting to order at 3:06 pm. Present were Deb Sudnikovick, board chair; Nancy Bushman, Lori McReynolds, Laurel Smith, Cathe Rosenberg and Beverly Richmond, Library Director.

Approval of agenda: Nancy moved that the agenda be approved. Cathe seconded. Motion passed.

*****Approval of meeting minutes:** Nancy moved that the January 8, 2019 be approved with corrections. Laurel seconded. Motion passed. Beverly will send corrected copies of the minutes to each board member.

***** A. Executive Session --74-206 (1) (b) Personnel discussion:** Nancy moved that the library go into Executive Session--74-206 (1) (b). Deb seconded. Motion passed. The board entered into executive session at 3:15 pm. The board came out of executive session at 4:05 pm. Discussion followed about the next steps to locate a replacement for the treasurer.

Deb moved that Beverly contact Eileen Kain to discuss her availability and rates. Nancy seconded. Motion passed. Beverly will contact Eileen and report back to Deb.

Deb moved that we post both positions in the Beacon, Daily Bee, Gem State Minor, Department of Labor and on Social media. The ads should run for two weeks. Laurel seconded. Motion passed. Beverly will send the ads to all the papers and Department of Labor and post them on social media.

Deb moved that we remove Barbi's name from all of the bank accounts at Columbia Bank. Nancy seconded. Motion passed.

***** B. Assistant Library Director job description--** Deb discussed the Assistant Library Director/Bookkeeper job description. It was decided to run the advertisement for two weeks.

Lori move that the library give Barbi a retirement bonus of \$500.00 for her sixteen years of service. Deb seconded. Motion passed.

***** Denotes action items**

Kudos/ Comments/ Concerns

Adjourn: Meeting was adjourned at 5:00 pm.

Next Meeting: February 12, 2019 @3:00 pm