

Priest Lake Public Library
Board of Trustees Regular Meeting
Priest Lake Public Library Meeting Room
Tuesday, February 19, 2019@3:00 PM
Preliminary meeting minutes

Call to order: Deb called the meeting to order at 2:55 pm. Present were Deb Sudnikovich, Board Chair; Beverly Richmond, Library Director; Nancy Bushman, Cathe Rosenberg, and Laurel Smith. Absent was Lori McReynolds. Guest Brian Ailor of Ailor Design.

Approval of agenda: Nancy moved that the agenda be approved. Laurel seconded. Motion passed.

*****Approval of meeting minutes from January 8 and January 15, 2019--**Cathe moved that the meeting minutes of January 8 and January 15 be approved with corrections. Deb seconded. Motion passed.

*****Updates from Brian Ailor--**Brian passed out the potential plans to all the board members. These plans have gone to Marty Taylor of Sewell Engineering. Mary is applying for the conditional use permit from the county. There will be more updates next month. Brian submitted his first quarter billing in the amount of \$1,594.00. Nancy moved that the first quarter billing be approved. Deb seconded. Motion passed.

***** Treasurers Report January 2019**

1. Monthly Statements-- Beverly passed out the January expenditures to all the board members.

Checking:	\$	17,297.79
Carr:	\$	993.75
Petty Cash:	\$	626.35
Columbia Market	\$	57,353.29
Building expansion		2,605.00

2. Approval of Bills--Cathe moved that the January 2019 expenditures be approved. Nancy seconded. Motion passed.

Library Director's report--Beverly reported that January was a very busy month at the library. The number of visitors to the library continue to increase. The library hosted a very successful Russia presentation that was very well received by all who attended.

Library Chair report-- Nothing new to report.

Historian report--Nothing new to report.

Legislature report--Beverly reported that the legislators are in session and that so far there are no new bills on the floor that would impact libraries.

Correspondence

Articles and other news--Beverly reported nothing new to add.

OLD BUSINESS

CIN update--Beverly reported that the next meeting is tomorrow. Updates next month.

Policy Review --

**** A. Assistant Library Director job description--Beverly passed out to all the board members the new Addedum X--Assistant Library Director/Bookkeeper. There was discussion about this new position. Cathe moved that the library implement the Assistant Library Director/Bookkeeper. Nancy seconded. Motion passed. Beverly will contact the applicants and move forward with hiring a new person for this position.

Grants Report--Nothing new.

NEW BUSINESS

Building Committee-- the permit process has begun.

Funding Committee--Nothing new.

Library trustee training-- Beverly provided dates to all the board members for potential trustee training to be hosted at Priest River with Emily from ICfL. The potential dates are March 12 and March 19th. April 2, 4 and 16. Beverly also provided the board with another Trustee connections training for May 4, in Moscow. Beverly will register Deb and herself for this training. Beverly will check with Priest River and let the board know of trustee training at that location when it is arranged.

*** Denotes action items

Kudos/ Comments/ Concerns

Adjourn:--Meeting was adjourned at 4:45 pm

Next Meeting: March 12, 2019 @3:00 pm