

Priest Lake Public Library
Board of Trustees Regular Meeting
Priest Lake Public Library Meeting Room
Tuesday, June 11 , 2019 @ 3:00 pm
Preliminary Meeting Minutes

Call to Order: Deb called the meeting to order at 3:35 pm. Present were Deb Sudnikovich, Board Chair; Beverly Richmond, Library Director; Nancy Bushman, Lori McReynolds, Laurel Smith and guest Steve Booth. Rebecca Phillips, new treasurer was also present.

Approval of Agenda---Lori moved that the agenda be approved. Laurel seconded. Motion passed.

Approval of meeting Minutes May 14, 2019-- Nancy moved that the May 14, 2019 meeting minutes be approved with corrections. Deb seconded. Motion passed.

Oath of Office: The official Oath of Office was given to Steve Booth by Deb Sudnikovich.

***** Treasurers Report---** This item was moved until next month.

- 1. Monthly Statements**
- 2. Approval of Bills**

Library Director's Report--Beverly reported that the library was very steady for the month of May. The summer reading kick-off was done at the spring concert. Beverly also provided the board with the highlights and lowlights for the month of May.

Library Chair Report--Nothing new to report.

Legislature Report--Laurel stated that she needed to be officially dually elected as a new trustee. Beverly will prepare a Certification of Election for Laurel.

Correspondence/Articles and other news-- Nothing new to report.

Old Business

CIN update-- Beverly reported that there will be a system wide KOHA upgrade on June 23, 2019.

New Business

Introduction of the new treasurer: Deb introduced Rebecca Phillips to the board. Deb requested that Rebecca provide a aging report with the payables/receivables to the board. Deb also requested that a chart of accounts be provided to the Board. Deb moved that Rebecca Phillips be added as a signer to all the bank accounts. Nancy seconded. Motion passed.

Building Committee-- Beverly stated that Brian Ailor and Marty Taylor have stated that they have completed all the work they can until the funding is secured for the expansion. Beverly will request digital copies of the expansion from Brian.

Funding Committee-- will meet in the next month.

Budget--- Meeting for next month--Deb stated that she had some additions/changes to the budget that she will send in.

Logos--Laurel stated that the logos have been secured from Laura Whitney. Beverly has paid Laura for the logos.

Executive Session –Code 74-206(1) (b) Executive Session –Code 74-206(1) (b) . A roll call vote to go into executive session was done. Deb Sudnikovich voted yes, Lori McReynolds voted yes, Nancy Bushman voted yes, Laurel Smith voted yes, Steve Booth voted yes. Deb moved that the library go into executive session 74-206 (1) (b). Laurel seconded. Motion passed. The board went into executive session at 4:30pm and came out of executive session at 5:30 pm. There was not further discussion.

***Denotes action items

Kudos/Comments/Concerns

Adjourn: The meeting was adjourned at 5:30 pm.

Next Meeting: July 9, 2019