

Priest Lake Public Library
Board of Trustees Regular Meeting
Priest Lake Public Library Meeting Room
Tuesday, July 9, 2019 @ 3:00 pm
Preliminary Meeting Minutes

Call to Order--The meeting was called to order at 3:05 pm. Present were Deb Sudnikovich, chair person; Beverly Richmond, Library Director; Laurel Smith, Lori McReynolds, Nancy Bushman, and Steve Booth.

Approval of Agenda--Nancy moved that the agenda be approved with additions. Lori seconded. Motion passed.

****Approval of meeting minutes of June 11, 2019 and the Annual Meeting Minutes of June 11, 2019**-- Deb moved that the June 11, 2019 meeting minutes and the Annual Meeting Minutes be approved with corrections. Nancy seconded. Motion passed.

Oath of Office for Laurel Smith--Deb Sudnikovich, board chair; officially conducted the Oath of Office for Laurel Smith.

***** Treasurer's Report**

1. Monthly Statements	May 2019	June 2019
Checking:	\$ 12,878.64	\$ 3,866.85
Carr:	\$ 1,135.80	\$ 1,135.81
Petty Cash:	\$ 977.15	\$ 515.25
Columbia Market:	\$ 92,170.57	\$ 103,987.23
Building Expansion:	\$ 625.71	\$ 625.71

**** 2. Approval of Bills** -- Deb moved that the May and June monthly expenditures be approved. Steve seconded. Motion passed.

****Executive Session** --Code 74-206(1) (b) Executive Session --Code 74-206(1) (b). A roll call vote to go into executive session was done. Deb Sudnikovich voted yes, Lori McReynolds voted yes, Nancy Bushman voted yes, Laurel Smith voted yes, Steve Booth voted yes. Nancy moved that the library go into executive session 74-206 (1) (b). Laurel seconded. Motion passed. The board went into executive session at 5:10 pm and came out of executive session at 5:45 pm. There was no further discussion.

Library Director's Report-- Beverly reported that June was extremely busy. More and more people are coming into the library. The library hosted a number of presentations at the library. The kick-off for summer reading was very successful.

Library Chair Report--Deb reported that she had been very busy lately, so as a result, she has nothing new to add.

Legislature Report-- Laurel stated that she had nothing to add.

Correspondence/Articles and other news-- Beverly stated she had nothing new to add.

Old Business

CIN update-- Beverly reported that at the last CIN meeting, there was discussion about the events in Wallace surrounding access to books that parents were opposed to.

New Business:

Risk Management--ICRMP/ Emily--ICfL-- Steve requested that ICRMP and ICfL be here to provide training on legal risk issues for both the board, patrons and staff. Beverly will contact Jim McNall from ICRMP and Emily Sitz from ICfL to set this up.

Building Committee--Nancy stated that the building committee had met and the only thing that they could think to add was the possibility of an employee shower.

Funding Committee-- Nothing new to add.

Grants Report-- Beverly had forwarded a grant from the Jerry Kline Foundation to Nancy. Beverly will investigate and see if this is a possible grant for the library to pursue.

Mugs and bags fundraising-- There was discussion about the purchase of mugs/bags as a fundraising activity for the library. Beverly will pursue this and update the board as needed on the progress.

Furniture Upgrades/ Porch --- Beverly reported that the porch steps and door had all been repaired.

New Payroll Policy-- Lori passed out to the board members the new payroll policy for their review.

Preliminary Budget Review-- The preliminary budget for the fiscal year of 2019/2020 was handed out to the board members. This item will be voted on at the next meeting.

***Denotes action items

Kudos/Comments/Concerns--Nothing new to add.

Adjourn: The meeting was adjourned at 5:45 pm.

Next Meeting: August 13, 2019