

Priest Lake Public Library
Board of Trustees Regular Meeting
Priest Lake Public Library Meeting Room
Tuesday, September 10, 2019 @ 3:00 pm
Meeting Minutes

Call to Order: Deb called the meeting to order at 3:01 pm. Present were Deb Sudnikovich, Board Chair; Beverly Richmond, Library Director; Nancy Bushman, Lori McReynolds, Laurel Smith and Steve Booth, Trustees; and Rebecca Phillips, treasurer/bookkeeper. Emily Stitz from ICfL and Jim McNall from ICRMP were present as guests.

Approval of Agenda: Lori moved that the agenda be approved. Nancy seconded. Motion passed.

Approval of meeting Minutes August 13, 2019: Laurel moved that the May 14, 2019 meeting minutes be approved. Deb seconded. Motion passed.

***** Treasurer's Report: August 2019**

1. Monthly Statements:	August 2019
Checking:	\$5,830.35
Carr:	\$1,135.83
Petty Cash:	\$40.00
Columbia Market	\$134,744.78
Building Expansion	\$625.71

2. Approval of Bills: Laurel moved that the monthly expenditures be approved. Deb seconded. Motion passed. There was discussion of using a receipt book at the desk for all purchases, donations, and services for amounts over \$5.00. There was also discussion of making deposits on a more frequent basis.

Library Director's Report: Beverly reported the library was very busy in month of August. The summer reading grand finale was successfully combined with the building expansion fundraiser kick off bar-b-cue. Discussion was had regarding the exact amount raised at the bar-b-cue, to which Beverly could not give the board exact numbers. Beverly provided the board with the highlights and lowlights for the month of August.

Library Chair Report: Deb discussed the good bar-b-cue turnout. She has put out feelers to artists she knows for ideas about commemorative ways to recognize donation levels. She asked everyone to brainstorm and bring ideas to the October board meeting.

Legislature Report: Nothing new to report.

Correspondence/Articles and other news: Jaime was approved for first-time attendees to the ICfL conference in October in Nampa.

Old Business

CIN update-- Beverly reported that there may be rate changes from negotiations with Valnet.

New Business

Guests Emily Sitz from ICfL and Jim McNall from ICRMP gave presentations on insurance, board roles and responsibilities, director's role and responsibilities, and the partnership between board and director.

Building Committee: Nothing new to report.

Funding Committee: Nothing new to report.

Executive Session –Code 74-206(1)(b). A roll call vote to go into executive session was done. Deb Sudnikovich voted yes, Nancy Bushman voted yes, Laurel Smith voted yes, Lori McReynolds voted yes. Steve Booth voted no. Deb moved that the library go into executive session 74-206 (1) (b). Laurel seconded. Motion passed. The board went into executive session at 5:49pm and came out of executive session at 6:24pm.

Laurel made a motion to terminate Beverly Richmond as Library Director, effective immediately. Deb voted yes. Nancy voted yes. Laurel voted yes. Lori voted yes. Steve voted no. Motion passed.

At 6:44 pm Deb called a brief recess. Meeting was reconvened at 6:46 pm at which time Steve Booth resigned from board.

A discussion was had of which items of library property to retrieve from Beverly Richmond, severance, process of informing employees of Ms. Richmond's termination, employee coverage for hours of operations, changing security alarm code and passwords. Brief discussion of board vacancy and drafting an ad for director replacement.

***Denotes action items

Kudos/Comments/Concerns

Adjourn: The meeting was adjourned at 6:55 pm.

Next Meeting: October 8, 2019