


Priest Lake Public Library
Board of Trustees Regular Meeting
At Priest Lake Public Library
Tuesday, June 9, 2020 @ 3:00 P.M.
Board Meeting Minutes

Call to Order: The meeting was called to order by Deb at 3:21 P.M. Present were Jaime Yob, Library Director; Lori McReynolds; Jessica Rogers; Nancy Bushman, Rebecca Phillips, Treasurer. Attending by phone: Deb Sudnikovich, Chairperson.

****Approval of Agenda:** Jessica made a motion to approve the agenda. Nancy & Lori seconded. All in favor. Motion approved.

****Approval of Prior Meeting Minutes:** Jessica made a motion to approve the meeting minutes from May with changes, shortened what Inquire offers and extra space removed on a noted time. Nancy seconded. All in favor. Motion approved and minutes will be updated with changes.

****Treasurer Report:** Rebecca handed everyone for review the operating budget report for May, balance sheet, transition details, and the profit and loss report. No CARR this month/no activity, no Building Expansion report/unchanged. Grant Financial Report: Director applied for CARES Act Mini Grant for \$1,000 which was approved. Airpipe bill received for July 2020-June 2021 for \$13,200. In the budget already, Rebecca will pay. Audit is still pending and due date is approaching, Rebecca will find out the due date and has been in contact with auditors. On transaction list by date there is an incorrect funds transfer date of 5/27/20, should be 6/9/20. Rebecca is still working on setting up new bank account. Lori McReynolds will be added as a signer on the new account. Lori completed Quarterly Financial Audit.

1. Monthly Statements:	May 2020
Checking:	\$ 25,368.40
CARR:	\$ 93.24
Petty Cash:	\$ 40.00
Columbia Market:	\$ 132,520.29
Building Expansion:	\$ 3,445.62

2. Approval of Bills: Jessica made a motion to approve the monthly treasurer report and approval of bills for May with the corrected date change. Lori seconded. All in favor. Motion approved and Rebecca will correct the date.

Library Director Report: Overall a good month. Library was closed 5/1-5/17 and opened back up 5/18. During the closure the WiFi in the parking lot was well used. Once the library opened up the inside WiFi and amount of patrons was steady as summer patrons return. The only complaint is not enough computers available. Six adult computers are turned off for social distancing. Looking into possible plastic shields for computers so more can be available for use. Transfers/Holds have resumed.

Library Chair Report: Deb had nothing new to report.

Historian Report: Nancy had nothing new to report.

Policy Review: Jaime completed a background check and reviewed the process, everyone reviewed the report. Jessica went over suggested new Policy #30.

****Policy Changes-** Nancy made a motion to accept the new Policy #30 with number NO vs. written out. Lori seconded. Nancy voted yes for new policy, Jessica voted yes for new policy, Lori voted yes for new

policy, Deb voted yes for new policy. Motion approved and new Policy #30 will be added to the policy manual.

Legislature Report: Nothing new to report. Laurel did not attend this meeting.

Old Business

CIN Report: CIN meeting for May was online by Zoom. Brief recap given of meeting. June meeting will also be by Zoom and most likely all summer meetings will be by Zoom.

New Business

Building Committee: Nancy and Deb have nothing new to report but will be meeting soon.

Fundraising Committee: Nancy and Deb have nothing new to report. Suggestion of maybe setting up a community meeting.

Executive Session 74-206(1) b: Treasurer Yearly Review- Nancy made a motion to go into executive session 74-206(1) b to discuss treasurer, Rebecca Phillips, yearly review. Lori seconded. Jessica voted yes. Lori voted yes. Nancy voted yes. Deb voted yes. Motion approved. Board went into executive session at 4:51 P.M. Board came out of executive session at 5:19 P.M. Lori made a motion to offer Rebecca \$500 a month and federal mileage reimbursement for each time she comes to the library for monthly board meetings. Nancy seconded. All in favor. Rebecca will discuss with her family and let the board know if she accepts the offer.

2020-2021 Budget Review- Rebecca passed out preliminary budget and each line was reviewed with the board. Changes will be made and final copy will be brought to the next board meeting for another review.

Kudos/Comments/Concerns: Recall for 4 of the board members was not successful. 77 votes in favor of recalling Ded, 187 against the measure. 81 votes in favor of recalling Laurel, 186 against the measure. 74 votes in favor of recalling Nancy, 191 against the measure. 77 votes in favor of recalling Lori, 190 against the measure.

Adjourn: Nancy made a motion to end the meeting at 5:34 P.M. Lori seconded. Meeting ended.

Next Meeting: July 14, 2020 3 P.M.

****Denotes action items**