


Priest Lake Public Library
Board of Trustees Special Meeting
Priest Lake Public Library Meeting Room
Thursday, July 22, 2021 @ 4:30 P.M.
Meeting Minutes

Call to Order: The meeting was called to order by Colin at 4:40 P.M. Present were Jaime Yob, Library Director; Board Members Colin Summers, Deb Sudnikovich & Laurel Smith. Jessica Rogers joined by phone during the meeting. Noted below.

****Approval of Agenda:** Laurel made a motion to approve the agenda. Deb seconded. All in favor. Motion approved.

****Reschedule September Regular Meeting:** Director would like to take a vacation during the week of the September regular meeting. Deb made a motion to reschedule the September Regular meeting to the 3rd Tuesday, September 21st at 3 P.M. Laurel seconded. All in favor. Motion approved.

****Treasurer Report April-June:** Reports were received by the accountant the morning of this meeting and were forwarded to the board for review. The board was given April, May & June Operating Budget Report, Balance Sheet, CARR Report, Building Expansion Report, Transaction Detail by Account, Profit & Loss and Payroll Summary.

1. Monthly Statements: Nothing approved at this time for April, May or June due to not enough time to review everything. Deb made a motion to complete financial review at the August meeting. Laurel seconded. All in favor. Motion approved.

2. Approval of Bills: Nothing approved at this time for April, May or June due to not enough time to review everything.

Jessica Rogers joined the meeting by phone around 5:09 P.M.

****2021-2022 Final Budget Review:** Revised budget handed out to the board and discussed. Made a couple changes. Laurel made a motion to approve the final budget for next fiscal year with today's changes. Deb seconded. All in favor. Motion approved. New forgone amount is \$1,164. Forgone amount of \$1,164 was discussed and a suggestion was made to apply towards junior book budget. All board members agreed. Laurel made a motion to approve foregone amount resolution of \$1,164 towards junior books and ok for publication in the newspaper when the final budget is published. Deb seconded. All in favor. Motion approved.

Jessica Rogers left the meeting by phone around 5:55 P.M.

****Auditor Engagement Letter:** Discussed new auditor and engagement letter along with firms system of quality control letter. Laurel made a motion to hire new auditor to complete 2020 audit. Deb seconded. All in favor. Motion approved.

Kudos/Comments/Concerns

Adjourn: Deb made a motion to end the meeting at 5:57 P.M. Laurel seconded. All in favor. Motion approved.

Next Meeting: August 10, 2021 3 P.M.

****Denotes action items**