



**Priest Lake Public Library
Board of Trustees Regular Meeting
Priest Lake Public Library Meeting Room
Tuesday, Sept 14, 2021 @ 3:00 P.M.
Meeting Minutes**

Call to Order: The meeting was called to order by Nancy at 3:04 P.M. Present were Jaime Yob, Library Director; Board Members Colin Summers, Deb Sudnikovich, Jessica Rogers & Nancy Bushman. Laurel Smith arrived around 3:50 P.M.

****Approval of Agenda:** Jessica made a motion to approve the agenda. Deb seconded. All in favor. Agenda approved.

****Approval of Prior Meeting Minutes:** Deb made a motion to approve the regular meeting minutes. Colin seconded. Jessica abstained from voting since she was not at the prior meeting. All in favor. Minutes approved.

****Treasurer Report – July & August:** Accounting Solutions has not provided July or August financial reports. Nothing for Treasurer Deb to report on. Deb tried multiple times to connect with Accounting Solutions with no success. There continues to be overdraft issues and Accounting Solutions not transferring enough to cover expenses. For the time being Jaime will take over transferring funds each month. Reviewed Accounting Solutions performance to date, likes/dislikes. The library does not appear to be at the top of Accounting Solutions priority. The board will make a decision tonight on how to move forward. A couple of possible future candidates for the library accounting services were briefly discussed.

1. Monthly Statements: No statements to review, Accounting Solutions has not provided any financials for July or August.

2. Approval of Bills: No bills to review, Accounting Solutions has not provided any financials for July or August.

Library August Director Report: Jaime reviewed August 2021 director report.

Library Chair Report: Nothing new to share.

Historian Report: Nothing new to share.

****Policy Review:** Laurel not present.

Legislature Report: Nothing new to share.

Laurel Smith arrived 3:50 P.M.

Old Business

A. CIN Report: Jaime recapped August CIN meeting.

Committee Reports

A. Building Committee & B. Fundraising Committee: The committees did not meet this last month. Idea mention about having a wine and brick night open house somewhere. The bricks have not been ordered yet. Jaime will order.

New Business

A. Accountant Position Review: The board again discussed their review of Accounting Solutions to date and their dislike for their services and lack of performance to date.

a. **Executive Session 74-206(1) b: Accountant Position Review: Jessica made a motion to go into executive session 74-206(1)b for Accountant position

review at 4:20 P.M. Deb voted yes, Nancy voted yes, Jessica voted yes, Colin voted yes and Laurel voted yes. The board and Jaime went into executive session. The board came out of executive session at around 5 P.M. Laurel made a motion that we terminate the contract with Accounting Solutions in 30 days from the date they are notified by fax/letter and authorize the Chairman to get quotes for other accounting services. Jessica seconded. All in favor. Motion approved. Deb and Jaime will send a letter to Accounting Solutions. Jaime will get a copy of QuickBooks to date for quotes. Special meeting set up for September 29, 2021 at 4 P.M. to review new accounting services candidates.

Kudos/Comments/Concerns: Laurel made an announcement that as of September 24th she will not be residing in the district anymore and is resigning as a board member at that time. The board has 60 days from that date to fill the vacant board position. The Priest Lake Public Library Board Trustees is declaring a vacancy starting 9/24/21 for trustee seat 3, term ending May 2025.

Adjourn: At 5:12 P.M. Deb made a motion to end the board meeting, Jessica seconded. All in favor. Meeting ended.

Next Meeting: Special Meeting September 29, 2021 4 P.M. **CANCELLED**

Next Regular Meeting: October 12, 2021 3 P.M.

****Denotes action items**