

  
**Priest Lake Public Library**  
**Board of Trustees Regular Meeting**  
**&**  
**Budget Hearing**  
**Priest Lake Public Library Meeting Room**  
**Tuesday, August 9, 2022 @ 3:00 P.M.**

***Meeting Minutes***

**Call to Order:** Nancy called the meeting to order at 3:01 P.M. Present were Library Director, Jaime Yob; Board Members Jessica Rogers, Nancy Bushman, Deb Sudnikovich

**\*\*Approval of Agenda:** Jessica made a motion to approve the agenda. Deb seconded. All in favor. Motion approved.

**\*\*Approval of Prior Meeting Minutes (Regular & Special Meeting):** Both regular and special meeting minutes reviewed. Jessica made a motion to approve the regular meeting minutes with changes to forgone amount to read technology equipment and take out *one of the computers* and a motion to approve the special meeting minutes. Deb seconded. All in favor. Motion approved.

**\*\*Treasurer Report July:** Accountant Dunn was not at this meeting. Prior to the meeting she emailed the board and it all was printed and handed out, the July Operating Budget, Balance Sheet, Profit & Loss Year comparison and the July Profit & Loss. The Operating Budget says June 2022 but should say July 2022. Postage was negative seven and board wanted to know what for, board also wanted to know which category a computer purchased within the last six months was under. Director was unsure on both questions but will find out from the accountant and let the board know. Director reviewed 2022-2023 computers needing to be replaced for upgrades for a total of 8. Total costs to replace all 8 including labor were presented to the board. The 3D printer computer is going to be replaced with the forgone amount of \$1,164. Deb made a motion to approve the replacement of the 7 remaining computers and for labor to do the switchover be billed in the new budget October 2022. Jessica seconded. All in favor.

- A. 1. Monthly Statements & 2. Approval of Bills** Deb made a motion to approve July bills and monthly statements as presented. Jessica seconded. All in favor. Motion approved.

**Library Director Report July 2022:** Director reviewed the July Director Report. The library continues to be busy with over 4200+ patrons coming in. Circulation is up. Full building internet users went from 2021 4,727 to 2022 6,157. Inside internet use was down but only by 111 and there are always a handful of people that don't sign the computer sheet. Program attendance is up 71 patrons. Director applied and was accepted to receive 10 Storywalk panels with complete hardware featuring the book "Kids of Idaho Love to Learn". Program made possible by Idaho Department of Health and Welfare grant and the Idaho Association for the Education of Young Children. The program comes at no cost and offers an incredible opportunity to promote literacy in our community and provide a fun outdoor activity around our building for families with young children. Continued negative comments and complaints received by patrons regarding the sale of the library that was posted online by Pecky Cox. After the library posted an article in The Beacon the complaints did go down. The libraries attorney has reviewed the issues and the patron complaints of a statute violation and he said the district is not violating any statutes. The library play James in the Giant Peach is going to be tomorrow night and Thursday night at the Priest Lake Community Church. The board was invited to attend. All the donations received at the performance will be for the building expansion fundraiser. Another high volunteer month with over 43 hours put in. The Bags of Books building fundraiser ended at the end of July and was a huge success with 138 Bags of Books sold which raised \$608!

**Library Chair Report:** Nancy presented the Library Chair Report. The signed engagement letter for Witherspoon, Braicich, McPhee was completed and returned. They reviewed Rosemary's complaint and the district is not violating any statute's. Only one board member was able to attend the planned July

26<sup>th</sup> community meeting about the building expansion so the meeting was canceled and put on hold until there is a full board.

**Historian Report:** No historian.

**\*\*Policy Review:** No policy review discussed.

**Legislature Report:** No discussion, legislature is not in session.

### **New Business**

- A. \*\*2022-2023 Final Budget Hearing:** Reviewed proposed final 2022-2023 budget. 8 computer replacements were not included so no adjustment of numbers needed. Opened the meeting for final budget hearing and any comments/questions/concerns from the public. All questions answered. Closed the budget hearing. Jessica made a motion to approve the proposed budget as presented. Deb seconded. Deb voted yes, Jessica voted yes, Nancy voted yes. Motion approved.
- B. \*\*Forgone Amount Resolution:** Discussed forgone amount of \$1,164 and the district would like to claim the full forgone amount and put it towards upgrading technology equipment. Deb made a motion to use the full forgone amount of \$1,164 towards technology equipment upgrade. Jessica seconded. All in favor. Motion approved and resolution signed by the Board Chair.

### **Old Business**

- A. CIN Report:** Director reviewed highlights in July CIN meeting. Online payments, still gathering info and will discuss at their next meeting. Mango use continuously is declining. Costs for it is shared 70/30 split between CLN & CDA. Motion to not renew was made from CDA director and passed. Limits to patron's suggestions was changed to 10 suggestions per 30 days. Updates to CIN circulation policy was handed out for review. Suggestion made at meeting by another library to add movie ratings to KOHA, most already have so a decision was made to not update.

### **Committee Reports**

- A. Building Committee & B. Fundraising Committee:** Committees have not meet, waiting for a full board. The board is ok with the Director publishing the board's letter to the Beacon regarding current building expansion complaints on the district website and Facebook page with adding in that the district's attorney has now also reviewed. Community meeting will be rescheduled once there is a full board. Discussed current building expansion status and answered all patron questions. Jessica would like the expansion to be community built and run.

**Kudos/Comments/Concerns:** Board member gave a status of Bonner's Ferry board recall that is taking place. Set a special meeting for August 30, 2022 at 10 A.M. to appoint two new board members. Two interested patrons and a couple others have shown interest.

**Adjourn:** Deb made a motion to adjourn the meeting at 4:43 P.M. Jessica seconded and the meeting was ended.

**Next Meeting: Special Meeting August 30, 2022 10 A.M.**

**Next Regular Meeting: September 13, 2022 3 P.M.**

**\*\*Denotes action items**