

  
**Priest Lake Library**  
**Board of Trustees Regular Meeting**  
**Priest Lake Library Meeting Room**  
**Tuesday, October 10, 2023 @ 3:00 P.M.**

**Meeting Minutes**

**Call to Order** Meeting called to order at 3:02 P.M. by trustee Deb. Present were Library Director-Jaime Yob; Board Members- Jessica Rogers, David Rogers, Deb Sudnikovich, Barbara Benscoter; Accountant- Frankie Dunn. Quorum present.

**\*\*Approval of Agenda** Motion by trustee Jessica: move to approve the agenda. Seconded by Barb. Motion approved.

**\*\*Approval of Prior Meeting Minutes 9.12.23** Regular meeting minutes reviewed. Motion by trustee Jessica: move to approve the meeting minutes as presented. Seconded by trustee David. Motion approved.

**\*\*Treasurer Report September** Frankie gave a financial report. The board was handed & emailed the following financial reports for September: Operating Budget Report, Profit & Loss Prev Year Comparison, Balance Sheet, Transaction List and Profit & Loss. All questions answered. Discussed status of new camera install.

1. **Monthly Statements & 2. Approval of Bills** Motion by trustee Jessica: move to approve September bills and monthly statements as presented. Seconded by trustee David. Motion approved.

**Library Director Report September & FY End Report** Director reviewed the September Director Report along with FY End Report and answered all questions. Application accepted to receive free books and handouts for Idaho Family Reading Week in November. Requested enough books to include all Priest Lake Elementary patrons along with the community homeschool patrons. May-Sept: 201+ volunteer hours.

**Library Chair Report** Deb presented the library chair report. She is working on recruiting members for a Friends of the Library group.

**Historian Report** Barb presented the historian report. Bonner County Bee had an article about a possible new trustee Manual. She will try and find the article to share.

**Legislature Report** Jessica presented the legislature report. Nothing new to report.

**Committee Reports**

- A. **Building Committee & B. Fundraising Committee** Committees did not met. Discussed need to find helpers to reestablish a building expansion plan, what's practical for this site or a different location. Barb would like to help with this committee. Discussed need for a Friends of the Library group & how they can help. Discussed fundraising ideas and an auction to kick it off.

**\*\*Policy Review** Reviewed and discussed *Policy #20 Grants*. No updates made.

**Old Business**

- A. **CIN Report** Nothing to report, CIN did not meet in September.

**Kudos/Comments/Concerns** Board trustee Suzanne Duntley is resigning. She is moving out of the district. Reviewed Idaho Statute 33-2716 (3). The board would like a letter from Suzanne stating her resignation.

**Adjourn** Motion by trustee David: move to adjourn the meeting at 4:44 P.M. Seconded by trustee Jessica. Meeting ended.

**Next Meeting: November 14, 2023 3 P.M. Regular Meeting**

**\*\*Denotes action items**