


**Priest Lake Library
Board of Trustees Regular Meeting
Priest Lake Library Meeting Room
Tuesday, March 12, 2024 @ 3:00 P.M.**

Meeting Minutes

Call to Order Meeting called to order at 3:05 P.M. by Trustee Deb Sudnikovich. Present were Library Director-Jaime Yob; Board Trustee Members- David Rogers; Deb Sudnikovich: Laura Hall. Accountant- Frankie Dunn. Quorum present. Trustee Jessica Rogers joined the meeting around 3:17 P.M.

****Approval of Agenda** Motion by Trustee David: move to approve the agenda. Seconded by Trustee Laura. Motion approved.

****Approval of Prior Regular Meeting Minutes 2.13.24** Meeting minutes handed out, emailed and reviewed. Discussion on the motion made after executive session regarding directors raise. *Correction to motion "Motion by Trustee David: move to give Director on March 1st a 3% base wage raise and a 2% one-time merit award on the new base wage."* Corrected *"Motion by Trustee David: move to give Director a 3% base wage raise and a one-time merit award of \$500 effective with the March 1st pay period."* Motion by Trustee David: move to approve the minutes with correction noted. Seconded by Trustee Laura. Motion approved and minutes will be updated.

****Treasurer Report Feb** Frankie gave a financial report. The board was handed & emailed the following financial reports for February: Operating Budget Report, Profit & Loss Prev Year Comparison, Balance Sheet, Transaction List, Payroll Summaries, Profit & Loss. All questions answered.

1. **Monthly Statements** & 2. **Approval of Bills** Motion by Trustee Laura: move to approve February bills and monthly statements as presented. Seconded by Trustee David. Motion approved.

Trustee Jessica Rogers joined the meeting around 3:17 P.M.

Library Director Report February Director reviewed the February Director Report. Busy month. School visits going well. BE fundraiser is now over \$46,000. Needle Nuts group all winter has been putting together a quilt to raffle for BE fundraiser this summer. Surprise (not surprise☺) 4 year director anniversary get together put on by employees.

Library Chair Report Deb had nothing new to report. Continuing to seek for patrons who would like to restart a Friends of the Library Group. This group could help with BE fundraising.

Historian Report Barb not at this meeting.

Legislature Report Busy month in legislature. Jessica went over current legislation sessions and there was discussions about if they pass and the impact on the library. House Bill (HB) 1289 failed at the senate. House resurrected HB 710. 2nd reading was today. Bill 384 died and turned into HB 710. There was also another bill that would change the serving term for library board member from 6 year to a 4 year term. Briefly discussed HB 635 which is for school libraries. 2nd reading today for this bill. Discussed HB 1265. Director will email HB 710 to all Trustees for review.

Committee Reports

- A. **Building Committee** & B. **Fundraising Committee** Deb and Director met with Grant Writer. Handed out building fund update grant writer put together. Discussed breaking the BE up into smaller pieces to make them easier to achieve. Briefly discussed a Phase 1 which could be to upgrade the parking lot allowing more parking. Discussed and reviewed an example of a Library Building Expansion Survey the grant writer created. Suggestions noted for the Grant Writer and survey will be completed. Deb and Director will continue to meet with Grant Writer and work with her on upcoming possible grants for a parking lot remodel.

****Policy Review** Nothing discussed.

Old Business

- A. **CIN Report** Director gave CIN report for February meeting. Recent very coordinated Cyber-Attack on the City of CDA took out public WiFi for CDA library which is still out. CLN board requested a record of digital purchases which doesn't exist and is public information when you search in Libby Ap. A motion to decline request was passed. CDA is considering enrolling in additional OverDrive Advantage Plus plan. Material would be purchased by CDA using their funding. Items will be available consortium wide, but CDA patrons will be given priority.

Kudos/Comments/Concerns

Adjourn Motion by Trustee Laura: move to end the meeting. Seconded by Trustee Jessica. Motion approved and meeting ended at 4:40 P.M

Next Meeting: April 9, 2024 3 P.M. Regular Meeting

****Denotes action items**